Members Present: Sarah Myhre, Mieko Matsumoto, Bed Paudyal, Rheta Kuwahara

Absent/Excused Members: Jon Blumhardt, Keala Chock, Monir Hodges, Erica Balbag Gerard, Norman Takeya

Recorder: Mieko

I. Funding Application Revision
   o The form will continue to be housed on the intranet as a form fillable pdf. Applicants will be instructed at the top of the form to review the new funding policies going into effect during academic year 2015-2016.
   o Revised questions are as follows.
     o 1. Briefly describe the activity or other purpose for which funding is being requested. Attach any flyer, notice, or other advertisement of the activity or opportunity that may be appropriate.
     o 2. Describe the anticipated benefit of the activity. Please be specific and thorough. Greatest preference will be given to activities that benefit the entire college or faculty (least preference for activities that primarily benefit an individual).
     o 3. What is the amount of funding being requested? Maximum amount available for an overseas conference is $1000. Maximum amount available for a local conference is $500.
     o 4. If the full amount of funding is not approved, would partial funding be useful?
     o 5. Describe any other factor that you believe might be relevant to your receiving funding. Preference will be given to any factor that is deemed significant by the Faculty Development Committee—greater preference to an important factor, lesser preference to a factor of minor importance.
     o 6. Have you read the revised funding policy? Y/N
     o 7. Do you agree with the associated policy stipulations (e.g. presentation of new knowledge or skills after the funded activity)? Y/N

II. Faculty Development Fundraising
   o The committee will pursue the idea of selling Jamba juice on campus during the first two days of classes and perhaps around Halloween.
   o We may need a tent. It was suggested to approach Emily Kukulies.
   o The committee recognizes that we will need to rally more of the campus community behind our fundraising efforts if we wish to continue to fund speaking events with the library, the after-graduation celebration, and other campus events.
III. Proposed Activities for Fall 2015
   o We would like to start the semester with a brief new faculty orientation during
duty period. We would like our orientation to be on the same day as the HR
orientation. Rheta Kuwahara kind offered to lead a short 30 minute campus tour.
In addition, we will reach out to the library, counselors (mental health and
academic), CARE, student ACCESS, Testing/Tutoring center (3rd floor), and Ross
(intranet) for brief 5-8 minute presentations on the services they offer. Each
speaker will be encouraged to bring a flyer that summarizes services offered or
other relevant information.
   o The committee plans to co-sponsor two speakers next fall for the benefit of
faculty, staff, and students.