FACULTY DEVELOPMENT COMMITTEE MEETING
February 14, 2014
8:30 am – 2-510
Minutes

Attending: Mieko Matsumoto, Sarah Myhre, and Gordon Pang
Guest: Rheta Kuwahara
Unable to attend: Erica Balbag-Gerald, Linda Buck, Jerry Cerny, Keala Chock, Monir Hodges

Handouts
- Meeting Agenda
- Greening Your Home and Office handout
- Join My New Club, “TGIT” handout

Old Business

1. Faculty Development Committee Charter – It was discussed and agreed to add a lecturer representative to the Committee. This can be done via a change in the Committee charter, proposed to and accepted by the FSEC. After the charter is changed there will be a flyer blast in the fall to the lectures announcing this and soliciting volunteers. Division Chairs will also be asked to disseminate this to their lecturers and solicit volunteers via their listservs. The Committee on Committees may have to be informed.

2. WILD/Hawaii Strategy Institute – Friday, March 7, non-instructional day; nothing needed from the Committee members except to attend

New Business

1. Spring Activities – just completed and upcoming planned sponsored and co-sponsored activities include:
   a. Derek Otsuji – Guided Notes - TBA
   b. Mike Ferguson and Brent Rubio – Using Tablets in the Classroom – 2/7/14
   c. Social Science Speakers Series – The Distorted Looking Glass – 2/13/14 (Faculty Development provided funds for refreshments)
   d. Norman Takeya – Greening Your Home and Office – 2/25/14
   e. Learn @ Your Library Workshop – 2/28/14
   f. Dossier Preparation Workshop in late April for those preparing their dossier over the summer
   g. Chicken Sales Event – 3/16/14
2. The following question was discussed: “What would you personally like the Committee to accomplish before the end of the year?”

The following responses were received:

a. Start thinking about people to present at reappointment application and tenure/promotion dossier presentation workshops next fall
b. End of year survey sent to faculty and lecturers; identify kinds of events to have next year; flipped classroom seminar – ask Jon Blumhardt at the start of the semester if he is willing to have a show and tell on the projects he is has already worked on; Sarah asked about the kind of responses received to email surveys currently being utilized.
c. People who had hybrid classes can have a discussion at the end of the semester; discuss this with Ross Egloria; he mentioned he might want to do this.
d. Introduction to Laulima workshops for new faculty and lecturers during the duty period; ask Ross about this; new faculty feel uncertain about how to use Laulima; ECE instructors are especially interested; perhaps we could also ask Jon Blumhardt; Mieko will ask the Division Chairs and Division Secretaries this summer for lists of new faculty and lecturers.
e. Committee shall research new trends in education
f. Workshops next fall on creative assessment activities; open forum style
g. Workshop early next fall; librarians and 2 faculty who use the e-resources in the Library; show and tell plus discussion

Open Discussion

1. The next Faculty Development Committee meeting will be Friday, March 14, 8:30 am in a location TBA.

Adjourn

The meeting was adjourned at 9:30 am.

cc: Committee Members
    Erika Lacro, Chancellor
    Russell Uyeno, Interim Vice Chancellor for Academic Affairs
    Sterling Foster, FSEC Chair