

FSEC Campus Midyear Report
January 23, 2006

A tremendous amount of work was undertaken last semester, and the FSEC commends all the faculty, staff, and administrators who worked so hard and accomplished so much, so “brilliantly” (a Scottish accent is really required to convey the true meaning of this word).

FSEC Committee Representation: Gaynel Buxton, system chair, also represented the senate on the UHCC’s Strategic Planning Council, the UH VP Academic Planning and Policy Screening Committee and the UH System ID Committee. Chris Ann Moore, campus chair, also represented the senate on the Assessment Committee, the Accreditation Oversight Committee and on CPC sub-committees. Leon Florendo also represented the senate on the Campus Leadership Team. Milton Tadaki was also Leon’s alternate for the CLT. Stacy Rogers also represented the senate on the Planning Council. Maggie Templeton also represented the senate on the Curriculum Handbook sub-committee. Xin Li, Elliot Higa, and Judy Sokie formed the sub-committee to revise the FSEC charter. Chris McKinney composed the Maui Resolution and is working on creating a Faculty Forum.

Last semester your various representatives:

- Posted the FSEC agenda at least three days before each meeting and quickly posted extensive minutes of these meetings in response to requests for greater communication expressed in the faculty survey.
- Reinstated requesting midyear and end year reports from all FSEC committees to facilitate communication and transparency, and began the process of creating web pages for all committees to post both these reports and charters.
- In response to problems confronted, joined the COC chair and COC members in asking all committees to rewrite their charters. Provided feedback on the new charter template and charter review process. Currently reviewing these charters. Once the review process is complete and responsibilities, processes and procedures are clarified to the best of our ability, the charters will be presented, via the web, to all for feedback and approval, voted on by the senate and then posted to ensure greater institutional memory/transparency/communication.
- Approved the new college Mission Statement
- At the Chancellor’s Strategic Planning Retreat contributed to the creation of the Planning Council charter, procedures for submission of items for the Strategic Plan, and the process for Program Review
- Approved the Planning Council charter with the proviso that the FSEC be empowered to review the composition of the council after it has been operative

for one year and make adjustments, if needed, in faculty representation at that time.

- Worked on the Planning Council sub-committee to create on-going procedures for the council and to differentiate the Planning Council's functions from those of FSEC, CLT, and SSEC
- Approved the General Education Board Charter and the Articulation Process Reference Book
- Worked with the chair of the General Education Board in collaboration with members of that board and other Gen. Ed. faculty to delineate outcomes, processes and procedures for assessment, articulation and accreditation of all General education courses. These included the creation of charters and Mission statements for all sub-boards, hallmarks and SLO's for all classes, SLO based student evaluations, and recertification applications. This process of refining and implementing these procedures is on going but much progress has been made.
- Worked with the Gen. Ed board to draft a response to UH Manoa's new Transfer of Credit policy
- Initiated discussions by the All Campus Council of Faculty Senate Chairs (ACCFSC's) on reservations about the revised BOR policy on articulation, E5209
- Worked with members of the CPC on HCC's new Transfer of Credit Policy, the General Education Philosophy, the new Curriculum Reference Handbook, and the Curriculum Flow chart.
- Reviewed and provided feedback on the WASC Midterm Report
- Attended meetings with the WASC visiting team and provided information on the ongoing initiatives created in response to their requests.
- Approved the Assessment Timeline presented by the Assessment Committee. Helped define the Assessment Committee's role in annual and program review, and contributed to recommendations for workshops on best practices. Attended the Knowledge Survey workshop. Provided feedback on the Program Review Flow Chart.
- Provided feedback on the Program Review Template created at the system level, approved a pilot project using this template and decided to conduct assessment after one year of use before granting full faculty approval.
- Discussed problems with late registration and referred to these to CLT.
- Addressed problems in the current composition of DPC's

- Began a review of the faculty membership on all campus committees to address problems of under and over-commitment by various faculty members.
- Approved the updated Accreditation Oversight Committee charter and provided feedback on the AOC flow of information chart
- At the request of the AOC asked that COSA create processes and procedures for ensuring the integrity of campus communications.
- Attended a meeting on the draft of the Adult Basic Education Transition Program and collaborated with members of the College Skills Center on researching the background on and formulating a response to that draft.
- Joined other members of the ACCFSC's in creating a resolution requesting that the state use excess funds to improve education.
- Passed the FSEC and Student Senate Joint Resolution: "We request that the administration commit to, and dedicate the funds necessary for, a comprehensive advertising campaign." Presented this to the Planning Council, which approved a similar but amended resolution and met with a representative of the Ad Hoc Committee on Marketing to discuss the development and implementation of this program.
- Passed a resolution asking that the college make every effort to research and implement best practices to create a fulfilling and successful "first year experience" for our students and requested that a plan to meet this request be presented to the FSEC by the Student Activities Coordinator
- Concurred with the Staff Senate Executive Committee resolution that all staff positions on committees should be appointed by the SSEC
- Maintained an on-going awareness of and provided feedback on various budget initiatives both through the Chancellor's report to the committee and committee representation on the CLT, the Planning Council, the ACCFSC's, and the UHCC's Strategic Planning Council. These included system initiatives for workforce development, budget requests for increased utility costs, the new Construction Academy, and campus projects for enhanced security and making parking available at the old incinerator site.