

Minutes: Committee on Disability Access – Honolulu

2/8/08

Convened: 1:00pm

Adjourned: 2:00pm

Present: Wayne Sunahara, Lorri Taniguchi, Libby Jakubowski, Sharon Ota, Gordon Talbo, Carol Hiraoka, Mario Mediati, Erika Lacro, Nadine Leong-Kurio, Charlie Anderson

Unable to attend: Sandy Matsui, Kimberly Gallant, Kyle Higa, Eva Moravcik, Ralph Hyatt, Guy Shibayama, Ken Kato

Agenda:

- I. Welcome and review
- II. Accessible Route Map
- III. Web Version of Guidebook
- IV. Section 504 Compliance Handbook
- V. Campus Concerns
- VI. Counters
- VII. Next meeting

Minutes:

- I. **Welcome and review:** the committee revisited the agenda distributed at the December meeting as most of the committee was unable to attend at that time.
- II. **Accessible Route Map:** Wayne completed the accessible route map. It has been printed and copies have been distributed around campus. Additional copies available in the Student ACCESS office. Wayne is looking into getting a PDF version to post on the web.
- III. **Web Version of Guidebook:** The editing has been completed and Wayne is looking at finding the most logical location on the website for it to be placed. Much information in the guidebook is on the website already, so Wayne is trying to ensure that there is minimal overlap.
- IV. **Section 504 Compliance Handbook:** Wayne brought an article from the Section 504 Compliance Handbook regarding the Virginia Governor's panel recommendations for universities, and their responsibility in reacting to students perceived as threatening.
 - a. The committee discussed the protocol that HCC has or does not have in place. Some of the questions posed: Who is responsible for developing these policies and procedures? What if a person who is perceived as threatening is a student with a disability and has registered with Student ACCESS? Legally, what is Student ACCESS' responsibility in reporting or providing information on this student? When does it become a breach in confidentiality? How do you address this fine line between maintaining student confidentiality and ensuring the safety of the campus and student population?
 - b. The committee agreed that a lot of work needs to be done in developing appropriate campus procedures. A campus-wide policy taking into account all students needs to be created and then CODA would create its own procedures for students with disabilities stemming from the overall campus policies and procedures.
 - c. Wayne will be contacting the Attorney General's office to find out the standards for confidentiality, and use this to create an office waiver form for students to sign to use in the meantime until a more formal policy is put into place.
 - d. Erika Lacro mentioned bringing in an expert to discuss legalities and meet with the CODA committee

V. Campus Concerns –

- a. **Safety:** The committee discussed the sidewalk behind building seven where the sidewalk ends and the parking lot begins. This could be a problem for the visually impaired. One idea to fix the problem would be to use short safety posts at the end of the sidewalk. This will continue to be looked into.
- b. **Counters:** Wayne did an assessment of the counters around campus that need to be made accessible. The counters that will get immediate attention are at the Business Office and Student Life. Wayne is looking into options.

VI. Next Meeting – Friday, March 14, 2008 at 1:00pm in Building 7, Room 320.