

Minutes: Committee on Disability Access – Honolulu
10/12/07

Start time: 1:00 p.m.
Adjourned: 1:35 p.m.

Present: Wayne Sunahara, Lorri Taniguchi, Kyle Higa, Nadine Leong-Kurio, Sandy Matsui, Erika Lacro, Gordon Talbo, Mario Mediati, Charlie Anderson, Ken Kato, Sharon Ota, Carol Hiraoka, & Kathleen Saiki

Not Present: Eva Moravcik, Ralph Hiatt, Guy Shibayama

Agenda:

- I.** Welcome and Introductions
- II.** Review of HCC Campus Checklist
 - A. Report from members regarding any concerns from respected areas.
No members notated any concerns.
- III.** Projects and Activities
 - A. Guidebook Distribution
 - 1. Library
 - 2. VCAA
 - 3. Tech I
 - 4. Tech II
 - 5. PCATT
 - 6. UC
 - 7. Jan Peterson
 - 8. Student Employment
 - 9. Ralph Hiatt
 - 10. James Niino
 - 11. HR (Requested Copy)

-Wayne mentioned that he'll be working with Todd on password protection for the student access guidebook or if other options are available.

-A member asked why is it important to have it password protected? Wanted to have the HCC faculty and staff to be able to fully access the document. There is information in which Wayne would like the public come into the office to discuss. Further the document is a work in progress. Prior to coming into knowledge of password protection, a web version of the guidebook was being worked on. Wayne will continue to work on this as this may be an option to the password protection. .

B. Review of Accessible Route Map – handout was provided on back of agenda

-Wayne discussed the map route for the campus he went over the picture codes and the building numbers for the restrooms with automatic doors, public pay text phone, public telephone, designated animal restroom, and handicap accessible parking.

-Regarding the off campus sites, Wayne has reviewed all of the sites except for Kalaeloa. The maps for the off campus sites will continue to be worked on.

-Sharon addressed that the route map needed to be revised. There is necessary changes to names and locations stated at the bottom of the map. Should any one have any additions or revisions, to get to Student ACCESS to make the changes prior to printing.

-Ken mentioned about the handicap parking lot changes for lot 2. Stated that the parking stalls under the trees will be eliminated. Lorri mentioned about keeping the handicap stalls in parking lot 2. Ken's mentioned that they'll keep the front stalls.

B. Evacuation Assistance List

-Wayne mentioned that he provided a list of students that needed assistance at time of emergency.

-Gordon mentioned that in our last meeting we agreed a copy of the list will be forwarded to Ken Kato, Library, Health Office.

IV. Review of UHS and DVR agreement – handout was provided

- Wayne mentioned about the UHS & DVR agreement. There has been a couple of meeting representatives of DVR and UH. Ann Ito took the lead and rewriting the UHS part of the original agreement. Preliminarily, how the UHS part of the agreement is written, both DVR and UHS would share financial responsibilities of mutual client/students in the UHS. The final outcome is still pending. Will keep the committee informed.

Off the agenda

- Wayne mentioned about the Instructor and students mid term evaluation. He mentioned that he received one from Sharon Ota today. He mentioned how he followed up with the students 2 weeks in the semester and others about 4 weeks in the semester. He will update everyone regarding the outcome of the mid term evaluation.
- Increase in interpreter fees from \$40 to \$45.

V. Next meeting
November 9, 2007
1:00 p.m.
7-320