

COSA Meeting January 25, 2008 –

Present: Silvan Chung (co-chair), Keala Chock (co-chair), Sandy Matsui, Rob Edmondson, Bob Perkins, George Boeman (MARR student representative), Kim Kawamura

Guests: Earl Nakahara, Shanon Miho

1. **Placement Policy Wording in the General Catalog for 2008-09 Year** – counselors would like the placement policy to be more clearly stated in the catalog. Earl states that the CSC tries to be consistent among system schools. He feels as though there should be a separate section for the administration of the COMPASS test. Placement test policy should stand-alone. A suggestion was made for the header to read “Administration of the COMPASS Test”.

**Action:** Earl will draft a proposal for the committee to review by the next meeting.

2. **Modular Classes** – Modular courses are currently set up with separate begin and end dates within a semester for each credit(s) or section/module. With separate begin and end dates for each section, the appearance is that the student is registered for less than full-time. This affects financial aid awards and VA benefits. Sandy asked if COSA would be willing to pursue options to propose to Administration.

**Action:** COSA would like to pursue “fixing” modular courses to appear as though they are semester length. Will discuss possible options for proposal.

3. **Additions to the Committee** – Sandy suggested that the Mental Health Counselor be added officially onto the COSA committee. Kimberley Gallant, Wellness Counselor, would be an excellent addition to COSA.

**Action:** Silvan will amend the charter and propose it to FSEC.

4. **No Show Policy** – Sandy suggested eliminating the no show policy since it is not complimentary to the purge policy.

**Action:** The elimination of the policy needs to be recommended to CLT.

5. **Student Grievance Policy** – WO was meeting to see if the Excellence in Ed day was an appropriate avenue to conduct a student grievance Policy workshop. Waiting to hear back from Jonathan Wong.