

Planning Council (PC) meeting 01/26/2007

Ramsey responded to the proposal for PC co-chairs with a counter proposal. The changes that he recommended to the proposal were:

1. A single chair, elected from the PC membership coming from either faculty or staff. This eliminates the co-chair selected from administration. His reasoning was to avoid having administration from having too much control over the PC.
2. All administrative members of the PC are designated as ex officio, non-voting members. This includes the following positions: Executive Assistant to the Chancellor, Vice Chancellor for Academic Affairs, Vice Chancellor for Administrative Services, Dean of Student Services, and Director of PCATT. This will eliminate the appearance of these administration positions being able to double-vote by voting in the PC meetings and then consulting with Ramsey outside of the meetings.

The PC voted to accept Ramsey's counter-proposal. The PC also agreed to select a chair at the next meeting (2/23).

Ramsey also presented a proposal to change the PC charter calling for the PC to become more of a strategic planning committee. The purpose of the committee (to be renamed the Strategic Planning Council (SPC)) is to serve as HCC's major mid-to-long-term planning committee. The SPC will also serve as the main communication point that links the work of existing College committees (i.e. governance bodies). The scope of work the SPC will be to provide the Chancellor with advice and counsel regarding external/internal forces that impact (or will impact) HCC's operations, plans, and programs.

Under this proposal, the SPC would be responsible for coordinating the annual review/update of the College Strategic Plan in a way that ensures that Annual Assessments and Program Reviews are integrated into the College Strategic Plan. In addition, the SPC will be responsible for helping to prioritize requests in the Biennium Budget. The SPC will also be responsible for monitoring the accreditation process by performing a stocktaking of where we are in the process and how we are doing.

The PC voted to accept Ramsey's proposal to change the charter. At this point, the administration, the FSEC, and the SSEC must approve of the changes in order for the charter to be amended.

The Strategic Plan Review Committee requested that any changes to be made for the Strategic Plan be e-mailed to either Scott Murakami (scottm@hcc.hawaii.edu) or Marcia Roberts-Deutsch (marcia@hcc.hawaii.edu) by 2/9. This is so that an updated version can be posted.

The next PC (or SPC) meetings are scheduled for the fourth Fridays of each month (2/23, 3/23). Submitted by Vern Takebayashi