

**HONOLULU COMMUNITY COLLEGE
STRATEGIC PLANNING COUNCIL**

**MINUTES
December 7, 2007**

Members present: Brian Furuto, Erika Lacro, Sandy Matsui, Ken Kato, Jarren Uyehara (representing MIR), Jim Poole, Ross Egloria, Kyle Higa, Bert Shimabukuro, Sam Rhoads, Marcia Roberts-Deutsch (Recorder), Cory Takemoto, Shanon Miho, Vern Takebayashi (Chair), Jonathan Wong.

Members absent: Ramsey Pedersen, Scott Murakami, Beng Poh Yoshikawa, Femar Lee, Bill Becker, James Niino, Noelani Agunoy.

The meeting was called to order at 9:05.

- I. The minutes of the November 2nd meeting were approved.
- II. Brian Furuto reported on the progress of the Marketing and Public Relations committee. The committee has met with the Retention Committee and agreed that the Retention Committee will serve in an advisory role to their committee.

Brian also announced that two Career Kiosks are about to go “on-line.” These kiosks were developed to help with recruiting purposes. Once they are ready, members of the Planning Council were invited to try them out. They will be located near student services and in the library.

Brian also mentioned the recent dedication of the Norman Loui Center, named recently to honor Mr. Loui’s gift of \$3.4 million to Honolulu Community College. A beautiful koa sign is being prepared to hang over the entrance. Members of the Planning Council are welcome to go to Ramsey’s office to look at it. Brian suggested that we not tell everyone else since there won’t be room for everyone to see it until it’s ready.

Brian also announced that the “flow process for public relations will be ready soon.

Jim Poole distributed a sheet showing the results of a recent student satisfaction survey showing, essentially, that students at HCC are very satisfied with the instruction at HCC but very unsatisfied with parking. A discussion of the parking situation ensued. There were suggestions that the parking fees should be reduced and that parking should be open. At the end of the discussion, Jim agreed to do a sample survey in ICS classes to attempt to determine if the students still feel as strongly as they did about parking. Ken Kato agreed to ask Security how often and when the old incinerator site is full.

III. Jim Poole distributed a draft of a document describing the assessment path into the strategic planning process. The Council discussed the draft document and the discussion continued into a discussion as to how other new ideas get into the Strategic Plan. It was agreed that this is a work in progress, and that Jim will continue to work on it and report back to the Council. Jim asked members of the Council to send him their thoughts on the matters.

It was also mentioned that an on-line way of getting new ideas into the strategic plan was needed. Vern will work with ITC in an attempt to develop such a site.

IV. Jim reported that the Accreditation Progress Report is being worked on. The report is due in March. The members of the Council were asked to look again at the Planning Agenda items that pertain to the Planning Council so that we can help with that part of the progress report.

V. Bill Becker is on Kauai so Vern volunteered to show the Council more about the Laulima web page and how Laulima can be used to distribute minutes and to hold discussions. The Council meeting moved into one of the computer labs, and Vern showed the members how to log on to Laulima and how to hold a discussion.

The meeting ended at about 11:00.

The next meeting of the Planning Council is not currently scheduled. Vern will be in touch with the Council regarding the date of the next meeting.

Recorder: Sam Rhoads