

## STRATEGIC PLAN REVIEW PROCESS

Approved by Planning Council, September 2006

I. Planning Council appoints a committee of three; one person will be identified as facilitator.

II. Committee to be made up of:

\* One faculty; one staff member; one administrator

\* At least two members should be from the PC; the facilitator should be from the PC. The third member can solicit another volunteer from outside PC to make up the third member if necessary/desired by the PC.

III. Committee will make periodic reports to the PC regarding status of review.

IV. The Committee will notify the campus of the ongoing review and the required information needed for inclusion in the plan. The Committee will solicit input into the plan, and get input as outlined in list of activities used in past reviews.

V. Committee facilitator will be responsible for ensuring the review is completed in time for scheduled budget discussions by PC and administration/division chair leadership.