

Process for Revision of the College Mission Statement and Goals

Background: Based on a query by the Accreditation Steering Committee, the Accreditation Oversight Committee (AOL) recognized that WASC/ACCJC requires that each Program's Mission Statement and their program SLOs must be consistent with the HCC Mission. Therefore, the AOL determined that the Mission Statement should be reviewed. They asked the FSEC to form a committee to determine required updates.

Committee Formed: In the early spring semester of 2005 the FSEC decided to form an "internal" committee composed of the FSEC Campus Chair (Jim Poole), the FSEC System (Gaynel Buxton) Chair, and the SSEC Chair (Kyle Higa). The name of the committee was simply called the "Mission Committee".

Action: The Mission Committee first solicited inputs from the FSEC members. It was decided that the two paragraphs of the Mission Statement were still valid and should not change. However, it was also decided that the college's "Goals" that supported the attainment of the mission should be updated. The FSEC made several significant changes to the Goals.

The FSEC's recommended changes were then presented to each of the campus's high level committees: the Assessment Committee, the Accreditation Steering Committee, the Accreditation Oversight Committee, and the Campus Leadership Team (CLT). Each of these committees agreed that the two paragraphs of the Mission statement remain the same, but each recommended changes to the Goals. All of the recommended changes were adopted.

In June 2005 the Mission Committee chair distributed the Mission Statement and its modified goals to the entire campus via e-mail. Inputs were solicited. By August of 2005 (the beginning of the fall semester) there was only one significant change recommended (by Jan Peterson) that added a goal recognizing of the native Hawaiian culture.

With Jan Peterson's change added, the mission statement and its goals were again presented and approved by the CLT and the FSEC. The Mission Committee concluded that the highest level of approval had been attained. The Mission Statement and its goals were posted on the HCC web site.

Reference: The Mission Statement and the supporting Goals can be found on the HCC Web site at:

http://honolulu.hawaii.edu/intranet/spdocs/pdf/mission_082205.pdf

(Note: Because Ramsey attends the CLT meetings I assumed that approval by the CLT was also approval by the Chancellor. This, of course, is not true; therefore, I should have finalized the approval process with the Chancellor's signature)