Dear Prospective AEC student,

Thank you for your interest in the Architectural, Engineering and CAD (AEC) program. The AEC program offers both a two-year college degree as well as non-credit, short-term classes. If you are interested in the noncredit short-term classes in AEC, contact the Continuing Education Office at 808 845-9296 or e-mail at pcatt@hawaii.edu. This letter focuses on the college degree program leading to the Associate of Science (AS) or Certificate of Achievement (CA).

You will learn to create construction drawings through technical drawing software. Upon graduation you will have skills to work as architectural or engineering drawing technicians. You can find out more about the AEC program at the AEC program web site at honolulu.hawaii.edu then Academics then AEC. Check out the course descriptions, brochure, career map, technical standards and graduation checklist. The public libraries have free access to the Internet if you do not have access to the Internet at home.

The AS takes two years to earn the degree from your first semester in AEC 110 and 114. The AS degree requires 60 credits and requires general education courses such as ENG 100, AEC 135, and math at the 100 level. The CA can be completed in one year from your first semester in AEC 110 and 114. Some AEC courses are required for the AS and not required for the CA. Additionally, for students who cannot attend classes four days a week because of employment during daytime work hours (or for other reasons), there is now a 3-year plan of AEC classes only two days a week.

First semester AEC 110 and 114 classes are offered in the Fall semester. Your commitment is as a full time student, taking a minimum of 12 credits per semester. Classes are offered in the days generally Monday through Thursday from 8:30AM to 12:20PM. Additionally, in some semesters you will have afternoon classes that end around 3:30 PM. The majority of the students spend their free time in the AEC computer lab working on their assignments.

There are three AEC program prerequisites that must be met before registering for the first semester classes. The prerequisites are:

- Placement in ENG 100 or completion of ENG 22 or higher. Did you complete college level ENG courses? If yes, did you complete a composition course?

- Placement in MATH 24/50/53 – Did you complete college level math? If yes, what is the highest math course that you completed and from what college?
• Completion of AEC 81 an introductory CAD drafting course or related work experience – if you have experience in CAD drafting you may be waived from taking AEC 81. See a counselor for the form.

The majority of the AEC courses are a combination of lecture and lab. AEC 118 is offered via distance education only.

For the general education requirements, if you’ve completed comparable college courses at other institutions, see a counselor to see if courses are acceptable in transfer. Check at the Admissions and Counseling web site for walk in hours.

If you are interested in attending Honolulu Community College (HonCC), your first step is to apply. Applications are available at the HonCC web site then Admissions.

If you are also interested in receiving Financial Aid, please check into it as soon as possible. Information is available at the HonCC web site at Financial Aid.

As for housing, HonCC does not have student housing. It is quite challenging to get housing on Oahu. You can check at housing on the HonCC web site.

Contact me at itowon@hawaii.edu if you have other questions that the web site and this letter did not answer. Hope you join us in the AEC program!

Sincerely,
Marilynn Ito-Won, Counselor

MIW 10/12