



# Career Services

*Hours of Operation:*

*Monday—Friday*

*8:00am—4:30pm*

*E-Mail: [honcs@hawaii.edu](mailto:honcs@hawaii.edu)*

*General Inquiries: 808-845-9204*

*Carol Kagimoto: 808-845-9207*

*Job Placement Coordinator*

*[carol.kagimoto@hawaii.edu](mailto:carol.kagimoto@hawaii.edu)*

*Silvan Chung: 808-845-9404*

*Career Counselor*

*[silvan@hawaii.edu](mailto:silvan@hawaii.edu)*

*[www.honolulu.hawaii.edu/career](http://www.honolulu.hawaii.edu/career)*






## What's New?

We have re-located to the  
Student Success Center  
**Building 7, Room 320**



## Learn How Career Services Can Help YOU

**\*\*Offerings NOT LIMITED to this list\*\***

-  Job Preparation: Resume/Cover Letter, Interview Skills, Dress for Success, Appropriate Workplace Behavior
-  On-Off Campus Job Postings: HOT JOBS, Job Bulletin Boards, SECE, CSO-Job Center Online
-  Career Assessments: Myers Briggs Type Indicator (MBTI), STRONG, FOCUS 2
-  How to Choose a Major/Career, Motivation, Brown Bag Lunch Session, Researching Occupations
-  ANNUAL: Spring and Fall Career Fairs in the Cafeteria (hand picked employer participants)



## HCC Career Services Fall 2014 Workshop Calendar

### September 2014

Sun	Mon	Tue	Wed	Thu	Fri	Sat
	1	2	3	4	5	6
7	8 Choosing a Major 10:00-11:00	9 Choosing a Major 1:30-2:30	10	11	12 Supervisor Briefing 2:30-3:30	13
14	15Stu.Emp.Training 10:00-11:00	16Stu.Emp.Training 2:30-3:30	17Stu.Emp.Training 2:30-3:30	18Stu.Emp.Training 10:00-11:00	19 Supervisor Briefing 10:00-11:00	20
21	22Stu.Emp.Training 10:00-11:00 FREE Career Assessment 2:00-3:00	23Stu.Emp.Training 2:30-3:30	24Stu.Emp.Training 2:30-3:30	25Stu.Emp.Training 10:00-11:00	26Stu.Emp.Training 9:00-10:00 BROWN BAG: Green Jobs 12:00-1:00	27
28	29 Discover your Potential in the world or work 11:30-12:30	30				

### October 2014

Sun	Mon	Tue	Wed	Thu	Fri	Sat
			1	2	3	4
5	6Get a head start Seasonal Emp. 10:00-11:00 RESUME DOCTOR 1:30—2:30	7 Get a head start Seasonal Emp. 2:30-3:30 RESUME DOCTOR 10:00-11:30	8	9 Got A Career? 10:00-11:00	10	11
12	FREE Career Assessment 1:30-2:30 RESUME DOCTOR 10:00-1:00	14 How to work a Job Fair 2:30-3:30	15	16	17	18
19	20 How to work a Job Fair 10:00-11:00	21	22	BROWN BAG: What's Trending in Careers 12:00-1:00	24	25
26	27	28 <b>FALL JOB FAIR</b>	29	30	31	

\* Unless otherwise indicated—ALL workshops will be held in Building 2, Room 401



## HCC Career Services Fall 2014 Workshop Calendar

### November 2014

Sun	Mon	Tue	Wed	Thu	Fri	Sat
						1
2	3 Need Help Picking a Major 10:00-11:00	4	5	6 Stu. Emp. Mid Sem Mtg 10:00 & 2:30	7	8
9	10 Stu. Emp. Mid Sem Mtg 10:00 & 2:30	11	12	13	14	15
16	17	18	19	20	21	22
23 / 30	24	25	26	27	28	29

