Apprenticeship and Journey Worker Training

**COORDINATORS:** James Niino (jniino@hawaii.edu)
Guy Shibayama (guyts@hawaii.edu)

**PHONE:** 845-9245

**WEBSITE:** [www.honolulu.hawaii.edu/apprenticeship](http://www.honolulu.hawaii.edu/apprenticeship)

The Apprenticeship Training program provides related instruction to those on O’ahu who are apprenticing in various construction and mechanical trades. In addition, training opportunities may be offered to journey workers to upgrade their skills and obtain job-related certifications.

Upon completion of an approved apprenticeship program, work process and related instruction hours may be applied to an Associate degree. (See Applied Trades Program).

Courses are offered during weekday evenings and Saturday mornings in the following occupational areas:

- Acoustic & Drywall Applicator/Insulator
- Boilermaker
- Bricklayer Mason
- Building Maintenance (Hotel Workers)
- Carpenter
- Cement Finisher
- Ceramic Tile Setter
- City and County Water Supply
- City and County Waste Water
- City and County Electrical Maintenance
- Construction Craft Laborer
- Drywall, Acoustic and Lather Workers
- Drywall Taper
- Electrician
- Elevator Constructor
- Fire Sprinkler Fitter
- Floor Layer
- Glazier
- Heat/Frost Insulator & Allied Workers
- Ironworker (Fabricator)
- Ironworker (Reinforcing Steel)
- Ironworker (Structural)
- Operating Engineer
- Painter
- Plasterer
- Plumber
- Refrigeration & Air Conditioning Fitter
- Roofer
- Sheet Metal Worker
- Roofer
- Steam Fitter Welder
- Telecommunications Installer/Technician

(See also Pearl Harbor Apprenticeship Training in this section)

**COST OF TEXTBOOKS/SUPPLIES:** Varies by apprenticeship program.

**ADVISORY COMMITTEE:**

Apprenticeship programs are guided by their individual Apprenticeship Committees. These committees identify the knowledge and skills needed in their career fields and specify on-the-job and classroom training requirements. Current Apprenticeship Committee membership lists are maintained by the State Department of Labor and Industrial Relations.
**Construction Academy**

**COORDINATOR:** Kenton Short (832-3700, kentons@hawaii.edu)

The Honolulu Community College Construction Academy partners with various Department of Education high schools on O'ahu, to introduce high school students to the broad range of construction industry related careers and to provide opportunities to explore and develop the technical, academic, and employability skills necessary to make informed choices on possible career opportunities within the construction and other industries.

To do this, the Construction Academy utilizes a hands-on approach to learning that requires students to apply skills in math, communication, technology, and problem solving. Participating students who demonstrate proficiency in all identified course standards and student learner outcomes have the opportunity to earn both high school and college credit. The college credit earned can be used toward various degree programs at Honolulu Community College.

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**Continuing Education and Lifelong Learning**

**REGISTRATION AND INFORMATION:** 845-9296  
**WEBSITE:** [www.honolulu.hawaii.edu/cet](http://www.honolulu.hawaii.edu/cet)  
**ADDRESS:** 874 Dillingham Blvd., Bldg. 2, Rm. 507

Continuing Education and Lifelong Learning opportunities are available in a wide range of programs, courses, and services to meet the needs of business and industry as well as the community and special groups. The focus is on training for workforce development.

Training for business and industry is customized to meet specific needs. The training is short, flexible, convenient, and effective. Training courses can be delivered on-campus or on-site through a contract between the College and a company or organization. Generally, these courses are designed to upgrade the skills and knowledge of individuals currently employed in the Technical, Occupational and Professional fields related to the more than 25 programs offered at the College.

In addition, specific, short-term programs and services that are responsive to community and special groups may be developed.

**COST OF TEXTBOOKS/SUPPLIES:** Varies, depending on the course.

**COORDINATORS:**  
Mel Agbisit, C3T and Green Training  
Gary James, English as a Second Language  
Adrienne Kamura, Seniors/Emeritus College, Communications and Services Programs  
Beryl Morimoto, Pacific Center for Advanced Technology Training/Computers and Technology  
Cyndi Uyehara, Early Childhood Education
Cooperative Education provides students the opportunity to acquire on the job experience in conjunction with classroom and laboratory instruction. Cooperative Education is offered in both Career Technical Education and Liberal Arts areas. Written instructor approval is required for registration.

Cooperative Education is provided by Honolulu Community College and not by the officials of the field site. There is regular interaction between the Cooperative Education Coordinator and the student. Appropriate assignments, as determined by the Cooperative Education Coordinator, are required for completion of the course. A standard College grading system is utilized. Five hours per week or 75 hours of work per semester are required for each credit.

**Student Learning Outcomes:** Upon completion of the Cooperative Education course, students will be able to:

1. Secure Job Placement. The student will obtain a position with a company that is related to his/her major and perform a minimum of 75 hours of work per semester for each credit. This learning outcome will be assessed by:
   a. Cooperative Education Student Application Form
   b. Resume, Cover letter, and list of potential employers
   c. Cooperative Education Agreement

2. Evaluate Personal Assessment. The student will demonstrate an understanding of personal abilities and skills with an awareness of the impact of abilities and skills on career development and academic achievement. This learning outcome will be assessed by:
   a. Mid Term Report
   b. Student Evaluation of Cooperative Education Experience
   c. Learning Outcome Paper(s)

3. Demonstrate Job Performance. As part of a team, the student will perform all duties required at the cooperative education work site, demonstrating positive work habits and using appropriate procedures, tools and equipment, consistent with all applicable standards and OSHA regulations. This learning outcome will be assessed by:
   a. Student Time Sheet
   b. Employment Supervisor’s Evaluation of Cooperative Education

**Cooperative Career Technical Education** will provide the student with the opportunity to acquire an on-the-job experience in conjunction with classroom and laboratory instruction. The relevance of classroom instruction to the real world is emphasized. The Cooperative Education Employer pays a fair wage for each hour of work performed in the program.

Courses available in Cooperative Career Technical Education are ABRP 93V, AEC 193V, AERO 93V, AJ 193V, AMT 93V, APTR 193V, CA 193V, CARP 93V, CENT 290V, CENT 293V, CMGT 193V, COSM 93V, DISL 93V, EIMT 93V, FIRE 193V, FT 93V, FT 193V, MARR 93V, OESM 193V, RAC 93V, SMP 93V, and WELD 93V. Students can enroll 4 times for credit up to a maximum of 12 credits.

Students accepted in a Federal Cooperative Education program, such as the Pearl Harbor Apprenticeship Program, may receive up to 12 credits in WORK 194V (WORK 194V is repeatable for credit with instructor approval). During the Work Cycle, students are assigned work experiences related to academic studies or career goals. Courses available in Cooperative Career Technical Education for the Pearl Harbor Apprenticeship Program Applied Trades A.A.S. degree are: AMST 202, ENG 100, FAMR 296, IEDD 101, MATH 50, MATH 197, PHYS 197P, SP 251, and WORK 194V.

**Cooperative Arts and Sciences Education** will provide practical work experience in specific liberal arts areas to investigate various types of jobs. Students are placed in employment situations in the private and public sectors of the business-industrial community. Emphasis is on job experience, but equal importance is attached to the development of social and personal habits, attitudes, and skills which are essential for job entry and advancement.

Courses available in Cooperative Arts and Sciences Education are HUM 193V, SCI 193V, and SSCI 193V which carry 1–4 credits per term. Students may enroll 4 times for a maximum of 12 credits. These courses do not fulfill General Education requirements for the A.S. degree nor do they fulfill A.A. core requirements.

For more information, contact the Cooperative Education Office (845-9169).
**Distance Education**

**COORDINATOR:** Ross Egloria  (845-9234, egloria@hawaii.edu)  
**WEBSITE:** [www.honolulu.hawaii.edu/distance](http://www.honolulu.hawaii.edu/distance)

Courses for credit may be taken from the convenience of home through cable, online, and a combination of both, thereby reducing or eliminating the need to be on campus. Distance education instructors use a variety of media to communicate with the student. Students enrolled in a Distance Education course must email their instructor by the end of the first day of the semester.

**CABLE COURSES (Oceanic Channel):**  
Students must subscribe to Oceanic Time Warner Cable ‘Basic Cable Service’ at a minimum in order to receive lectures. Courses are primarily broadcast on Oceanic digital channel 355. Episodes are also available on-demand via Oceanic digital channel 358 about 24-hours after initial broadcast. Oceanic will provide digital converter boxes free of charge for standard cable subscribers. Cable courses, which are funded by Oceanic Cable subscriptions, are not available from Direct TV, The Dish Network, or other non-cable TV providers.

While it is recommended that students have a DVR, VCR, TIVO, or other taping device for lecture recording and review, episodes are available on-demand via digital channel 358. On Oahu, DVDs of all Honolulu CC Courses are available to registered students at the Honolulu Community College Library. On neighbor islands, DVDs are available at all Community College Campus Libraries/Education Centers.

In addition to having Oceanic cable service, students must have high-speed Internet access, laptop or desktop computer, up-to-date web browser (like Firefox or Safari), PDF reader software, and word processing software. Interaction between student and faculty is primarily via Laulima ([https://laulima.hawaii.edu](https://laulima.hawaii.edu)) and email. Some instructors require use of course websites, blogs, forums and chat rooms. Students should also have basic computer proficiency skills including word processing and file uploading/downloading to and from the Internet. Students must use their UH email account to communicate with their instructor. Please refer to [http://honolulu.hawaii.edu/distance](http://honolulu.hawaii.edu/distance) for information and assistance.

**ONLINE COURSES:**  
Students must have high-speed Internet access, laptop or desktop computer, up-to-date web browser (like Firefox or Safari), PDF reader software, and word processing software. Students should also have basic computer proficiency skills including word processing and file uploading/downloading to and from the Internet. Students must use their UH email account to communicate with their instructor. Interaction between student and faculty is primarily via Laulima ([https://laulima.hawaii.edu](https://laulima.hawaii.edu)) and email. Please refer to [http://honolulu.hawaii.edu/distance](http://honolulu.hawaii.edu/distance) for information and assistance.

**Emeritus College**

**COORDINATOR:** Adrienne Kamaura  
**INFORMATION & REGISTRATION:** 845-9296  
**EMAIL:** emeritus@hawaii.edu  
**WEBSITE:** [www.honolulu.hawaii.edu/cet/seniors](http://www.honolulu.hawaii.edu/cet/seniors)  
**INSTRUCTORS:** Walter Chun, Eugene Kawamata, Keiko Nakajo, Billie Piianaia, Myron Yamashiro, Edward Yonemoto, Marion Yuen

Honolulu Community College has established the Emeritus College to respond to the special educational needs and requirements of senior citizens and of persons near retirement. The Emeritus College offers a continuing series of non-credit workshops and serves as a center of support and assistance for senior students wishing to enroll in any of the Honolulu CC’s programs, either credit or non-credit.

The Emeritus College is partnering with Microsoft to deliver a fun series of hands-on workshops that bring computers to life. In the “MY PC Series”, learn to connect with friends and family through email, digital photos, and turn photos into movies and stories to share with loved ones. Be empowered. Be inspired. Be entertained.
Experimental Courses

Experimental courses are provisional courses offered on a trial basis, and are designated by the numbers 97, 98, 197, 198, 297, or 298. An experimental course can be offered for up to two years and shall expire after the two years unless a request to extend the course or grant permanent status has been approved. An experimental course may or may not be transferable.

Fujio Matsuda Technology Training & Education Center

LIAISON: Billie K. Takaki Lueder (845-9187)

The Fujio Matsuda Technology Training and Education Center at Honolulu CC provides leadership and training in advance technologies, such as in applied engineering, robotics and social media, while providing opportunities to partner with businesses for early stage entrepreneurship idea development. Its goal is to enhance the knowledge base of such advanced technology with students, faculty and staff, and the surrounding community.

Introduction to College English (ICE)

LIAISON: Gary James
(845-9248, Building 7-417, garyjame@hawaii.edu)
WEBSITE: www.honolulu.hawaii.edu/cet
FACULTY: Sharyn Klafeln

ICE non-credit courses at two different levels are designed to help resident immigrants improve their language skills for college and/or work. Instruction in reading/vocabulary, writing/grammar, and listening/speaking is provided 15 hours weekly for 7 weeks.

Jump Start Program

LIAISON: Maggie Templeton
(845-9137, Building 6, mtemplet@hawaii.edu)
WEBSITE: http://uhcc.hawaii.edu/jumpstart

The goal of this program is to provide high school seniors early access to career/technical education opportunities on a community college campus. Students will be enrolled at Honolulu Community College full-time and take coursework that meets the requirements for a two-year Career and Technical college degree as well as their high school diploma. Students apply at their high school during their junior year. More details are available at: http://uhcc.hawaii.edu/jumpstart
Learning Community

**LIAISON:** Ina Miller-Cabasug (844-2353, inamc@hawaii.edu)

**WEBSITE:** www.honolulu.hawaii.edu/fye

A Learning Community (LC) is the linking of two or more courses to encourage collaborative learning. Students and faculty become an ‘Ohana that work closely together to foster a deeper mutual understanding of course content, and create an enhanced classroom learning environment that is more engaging academically and socially.

**Benefits of Being a Part of a Learning Community:** Students work closely with their classmates and develop lasting friendships. LC students complete courses and persist at a higher rate than students not in LC. LC students are more likely to become involved in organized activities and to talk informally with other students.

**Learning Community Classes:** The Learning Community courses are co-requisites and must be taken during the same term. Students will not be able to take one course without the other.

For more information about the Learning Community contact Ina Miller-Cabasug (844-2353, inamc@hawaii.edu).

Marine Option Certificate Program

**LIAISON:** Greg Witteman (847-9847, witteman@hawaii.edu)

**WEBSITE:** www.hawaii.edu/mop/site/

Honolulu CC also participates in a System-wide undergraduate Marine Option Certificate Program (MOP). This program is designed to combine academic requirements with practical, hands-on experience. MOP is open to any student regardless of major. Program requirements are: nine credits of course work in marine-related fields and a 2 credit-based marine skill project. For more information, contact the program Coordinator at 847-9847.

Off-Campus Education Program

**LIAISON:** Sandy Pinell (421-4350, 421-4352 fax, spinell@hawaii.edu)

**WEBSITE:** www.honolulu.hawaii.edu/socad

**Off-Campus Sites:** Joint Base Pearl Harbor-Hickam

The Off-Campus Education Program offers accelerated and online credit classes at Hickam Air Force Base for military personnel, military dependents, as well as civilians. Honolulu Community College is a member of the Servicemembers Opportunity College (SOC) consortium of colleges and universities dedicated to helping service members and their families obtain college degrees.

Degree programs include Liberal Arts, Fire and Environmental Emergency Response, Applied Trades (Navy), and UH and CCAF general core subjects. AA degree focus classes are also periodically available. All credits are in semester hours and the academic year consists of four ten-week terms.
Pacific Center for Advanced Technology Training (PCATT)

**Interim Director:** Rosemary Sumajit  
**Phone:** 845-9296  
**Website:** www.pcatt.org  
**PCATT Staff:** Jerry Cerny, Monir Hodges, Cherl Kina, Joseph Kwok, Wayne Lewis, Mario Mediati, Beryl Morimoto, Dallas Shiroma, Rae Treinen, Germaine Tsukamoto

The Pacific Center for Advanced Technology Training (PCATT) is a consortium of the University of Hawai‘i Community Colleges headquartered at Honolulu Community College. The mission of PCATT is to provide leadership and training in advanced technologies to enhance economic and workforce development programs and initiatives in the State of Hawai‘i and Pacific Rim. Industry partnerships with Cisco, Microsoft, Red Hat, Oracle, BICSI, and VMware provide certified, leading edge training in advanced technologies. Training in 3D printing, virtualized welding, mobile applications, and green technologies illustrate the breadth of expertise beyond IT. PCATT also offers customized training with regard to content and schedule.

**Policy and Oversight Board:**  
Kevin Hughes, Chief Designer, InMobi, Founder of the Forward Foundation  
Daniel Ishii, Interim Director, Technology Transfer & Economic Development  
John Isobe, Administrator, Office of Boards and Commissions, County of Kaua‘i  
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W. Pat Miller, Force IT Policy, Planning and Maintenance, COMSUBPAC  
Clayton Yugawa, retired

PCATT Test Center  
**Coordinator:** Joseph Kwok  
**Phone:** 845-9296  
**Email:** honcet@hawaii.edu  
**Website:** http://pcatt.org/about

The PCATT Test Center offers services for the following professional and high stakes testing institutions.

**Pearson VUE Testing Center:**  
IT certification exams are available at a VUE Testing Center. To register for an exam in the following VUE testing areas, go to: www.pearsonvue.com

- Information Technology  
- Health and Medicine  
- Employment and Human Resources  
- Financial Services  
- Academic and Admissions

**Performance Assessment Network (PAN):**  
Pan exams are generally for pre-employment screening. For information and registration, visit http://www.pantesting.com

- USPS  
- TSA  
- FBI  
- Dell I-9(DellI9)  
- Intuit  
- Psychological Associates(PATestCenters)  
- McGraw-Hill I9(mcgrawhillI9)  
- Others
Kryterion offers many high stakes licensing and certification exams. To register for the following exams, go to: www.kryteriononline.com

- Global Information Assurance Certification (GIAC)
- Green Advantage
- Software Engineering Institute (SEI)
- American Society for Training and Development (ASTD)
- American Board of Urgent Care Medicine (ABUCM)
- Others

Prov is dedicated to serving the needs of occupational and licensing markets. Information is available at: www.provexam.com.

**Pearl Harbor Apprenticeship Training**

**Coordinator Pearl Harbor Education:**
Jeannie Shaw (845-9482 or 295-6893, jeanshaw@hawaii.edu)

**Website:** https://acep.hawaii.navy.mil

**Application Website:** www.usajobs.gov

(Pearl Harbor Apprenticeship positions are posted each year at www.usajobs.gov. The postings vary each year. Pearl Harbor Shipyard will advertise when positions are available.)

The primary purpose of the Pearl Harbor Naval Shipyard (PHNSY) Apprenticeship Program is to provide highly skilled journey workers and future leaders in government. Apprenticeships are available periodically as determined by employment needs.

PHNSY apprentices receive well-rounded academic study through Honolulu Community College held at the Pearl Harbor Naval Shipyard Training Facility, and paid structured work experience at the Shipyard which is applied toward an Associate in Applied Science (A.A.S.) degree. See Applied Trades.

**Professional and Career Education for Early Childhood (PACE)**

(See EARLY CHILDHOOD EDUCATION program description.)

**ROTC Classes**

**Army ROTC:** 956-7744, www.hawaii.edu/armyrotc
**Air Force ROTC:** 956-7734, www.hawaii.edu/aerospace

Students have the convenience of registering for UH Mānoa Army ROTC (Reserve Officer Training Corps) and Air Force ROTC classes through Honolulu Community College. 100 and 200 level courses are available.

ROTC is an elective curriculum taken along with required college classes and students receive classroom instruction and field training to conduct missions as an Officer. ROTC offers many different scholarship opportunities for students.

**Courses:**
- Army ROTC - Military Science and Leadership (MSL)
- Air Force ROTC - Aerospace Sciences (AS)
Running Start

Honolulu CC Coordinator: Jean Maslowski  (845-9278, maslowsk@hawaii.edu)
Website: www.hawaii.edu/runningstart

Running Start is a statewide program that provides an opportunity for academically qualified public high school juniors and seniors to enroll in college classes through the University of Hawai‘i system and earn both high school and college credits. This program is a unique partnership between the Department of Education and eight UH campuses (UH Hilo, Hawai‘i CC, Honolulu CC, Kapi‘olani CC, Kaua‘i CC, Leeward CC, Maui CC and Windward CC). Running Start can provide enriching educational options for talented and motivated high school students.

Service Learning Courses

Coordinator: Lianne Nagano  (845-9400, liannen@hawaii.edu)
Website: www.honolulu.hawaii.edu/servicelearning

Some courses offer a service learning option. Service-Learning is a teaching and learning strategy that integrates meaningful community service with instruction and reflection to enrich the learning experience, teach civic responsibility, and strengthen communities.

Service Learning:

• Is a method whereby students learn and develop through active participation in thoughtfully organized service that is conducted in and meets the needs of communities;

• Is coordinated with an elementary school, secondary school, institution of higher education, hospitals or community service program/agency and the community;

• Helps foster civic responsibility;

• Is integrated into and enhances the academic curriculum of the students, or the education components of the service programs in which the participants are engaged in; and,

• Provides structured time for students or participants to reflect on the service experience.

Special Studies

99V/199V/299V Special Studies Classes (1–4 credits)

Special Studies classes offer students with special interest and abilities in subject areas an opportunity to meet with faculty members to discuss and investigate topics of particular interest. Problems and unit credit are worked out with and at the discretion of the instructor. Special Studies sections will be organized as needed in each department and identified by the discipline departmental name e.g., POLS 199V.