OUTLINE OF SHELL FOR

CAMPUS EMERGENCY OPERATIONS PLANS

I. Basic Plan

A. Promulgation Letter and Signature Page
B. Title Page and Date
C. Record of Changes Page
D. Record of Distribution Page
E. Table of Contents
F. Plan Contents
   1. Purpose
   2. Authority
   3. Situational Requirements
   4. Organization Chart and Assignment of Responsibilities
      a. Chancellor (Campus Emergency Management Executive)
      b. Operations Officer
      c. Planning Officer
      d. Logistics Officer
      e. Finance Officer
      f. Emergency Management Coordinator
      g. Public Information Officer
      h. Student Affairs Coordinator

II. Hazard Incident Appendices (Action Plans)

A. Meteorological Hazards
   1. Storm
   2. Hurricane
   3. Waterspout
B. Geological Hazards
   1. Earthquake
   2. Tsunami
   3. Volcanic Activity
C. Other Natural Hazards
   1. Landslide
   2. Mudslide
   3. Forest/Brush Fire
D. Man Caused Incidents
   1. Nuclear Attack
   2. Terrorist Attack
   3. Bomb Threat/Explosion
   4. Biological Outbreak
   5. Hazardous Materials Spill
6. Building Fire
7. Major Utility Outage
E. Mass Casualty Events

III. Tabs

A. Alert Roster
B. Campus and Facilities Maps
C. List of Standard Operating Procedures