Accepting and Declining Loans on MyUH Portal Instructions

Options for loan awards include:
1. Accepting the full loan amount.
2. Accepting a partial amount of loan.
3. Declining the full loan amount.

Steps to accept or decline:
1. Log into MyUH
2. Click on “Financial Aid”
3. Click on “Award By Aid Year”
4. Select the current school year for aid year.
5. Click on “Submit”
6. Click on “Accept Award Offer” tab.
7. To ACCEPT FULL LOAN AMOUNT:
   - Click on “Select Decision” for the loan you would like.
   - Select “Accept.”
   - Click on “Submit Decision.”

To ACCEPT PARTIAL AMOUNT OF LOAN:
   - Click on “Select Decision” for the loan you would like.
   - Select “Accept.”
   - Under the Accept Partial Amount column, type in the partial loan amount for the loan you would like to accept.
   - Click on “Submit Decision.”

To DECLINE FULL LOAN AMOUNT:
   - Click on “Select Decision” for the loan you would like to decline.
   - Select “Decline.”
   - Click on “Submit Decision.”

** If there are any additional updated information, changes, etc. note it in the comment box. The Financial Aid Office will review your submission. **