FIRST AID KIT QUARTERLY CHECK & ORDER FORM

Orders may be filled either online or via hardcopy. Online refill orders may be filled out at http://tinyurl.com/hcc-first-aid-kit or visit the HCC website at http://www.honolulu.hawaii.edu/firfstaidkits for a hardcopy.

Hardcopy refill form should be sent to the Student Health Office c/o the mailroom or to our office (Bldg. 2 Room 108A) or via email at hcchlth@hawaii.edu. Thank you!

Date: ____________________________  Kit Number: ____________________________
Name: ____________________________  Email: ________________________________

Did you use the Checklist to check your First Aid Kit?
☐ Yes  ☐ No

If this is a Quarterly Check, please indicate which one it is:
☐ February  ☐ May  ☐ August  ☐ November

❖ RECORD AMOUNTS NEEDED (required amount per kit is in parenthesis):

☐ ½ (18” x 36”) OR 1 SQUARE YARD GAUZE (1 BOX)
☐ 24” X 72” OR 1728 SQ. IN GAUZE COMPRESS (2 BOXES)
☐ TRIANGULAR BANDAGES (1 BOX)
☐ INSTANT COLD PACK (1 PACK)
☐ CPR MASK & GLOVES (2)
☐ 3” X 3” GAUZE SPONGES (10 PACKETS)
☐ 4” X 4” GAUZE SPONGES (10 PACKETS)
☐ EYE DRESSING (2 PACKS)
☐ ADHESIVE TAPE (1 ROLL)
☐ 2” OR 3” CONFORMING STRETCH GAUZE BANDAGE ROLL (1)
☐ LATEX OR NITRILE GLOVES (3 PAIRS) NOTE: LARGE SIZE WILL BE ISSUED UNLESS TOLD OTHERWISE
☐ EYE WASH IRRIGATING SOLUTIONS (1)
☐ 1” SHEER ADHESIVE STRIP BANDAGE (20)
☐ 1” FABRIC ADHESIVE BANDAGE (1 BOX)
☐ FABRIC ADHESIVE FINGERTIP BANDAGE (1 BOX)
☐ FABRIC ADHESIVE KNUCKLE BANDAGE (1 BOX)
☐ RED BIO-HAZARD DISPOSAL BAG (2)
☐ EYE CUP (1)
☐ SAFETY PINS (2)
☐ ANTISEPTIC SWABS (20)
☐ ALCOHOL SWABS (20)
☐ 5” X 9” OR 8” X 10” COMBINE DRESSING (SURGIPAD OR TENDERSORB) (2 PACKETS)

***Items will be placed in your mailbox in the mailroom.

IF YOU REQUIRE SPECIAL DELIVERY PLEASE INDICATE IT HERE? ____________________________