



## **TRANSFERRING CREDITS TO HONOLULU COMMUNITY COLLEGE**

Credits earned with course grades of “C” or better in other accredited colleges and universities maybe accepted for credit at Honolulu Community College. Credits earned with course grades of “D” or better within the University System may be accepted for credit; however, any credit for “D” grades must be offset by credit for grades of “B”, or above so the student’s cumulative grade point average is not below “C” or 2.00. Only credits applicable toward the degree will be transferred. Grades, grade point averages will not be transferred.

## **GRADUATION**

It is the student’s responsibility to have transcripts sent to the Honolulu Community College - Records Office and to apply for graduation by:

Fall semester graduates.....October 15  
Spring semester graduates.....March 15

## **ELIGIBILITY FOR GRADUATION**

In determining graduation eligibility, the terms, “major courses” and “courses in the major “ and “credits in the major” and “credits in the major” refer to the following:

- (1) Courses which are trade specific, i.e., the course title or the course title or the course description indicates that the course is specifically for students in the major (e.g., CHEM 55 for Cosmetology Majors),
- (2) Courses, which satisfy program requirements and have the Alpha associated with the major (e.g., WELD 20 for Welding program but not WELD 19).

For A.S., A.A.S., C.A. and A.T.S. programs, the final twelve (12) credits in the major (as defined above) must be earned form Honolulu Community College. For the Applied Trades Degree, any twelve (12) credits that may be applied to the A.A.S. degree and earned at Honolulu Community College, including credits converted from a Honolulu Community College apprenticeship program, will satisfy this requirement. This requirement may be waived for cause at the option of the Dean of Academic Affairs or Chancellor. The Chancellor may approve use of credit by examination to meet this requirement (by his/her discretion).