



October 5, 2020

MEMORANDUM

TO: Susan Kazama, Interim Vice Chancellor of Academic Affairs
Honolulu Community College

FROM: Alapaki Luke
Chair, General Education Board
Honolulu Community College

SUBJECT: MUS 107 should be designated as FGC

ACTION REQUESTED

- MUS 107 is listed in the catalog (page 84) as an FGB. The Foundations list that was sent out in December 2019 erroneously indicated it was an FGB (attachment 1). When the error was discovered on March 17, 2020 it was changed by the Foundations Sub-board to FGC. The error was acknowledged by the Foundations Chair in the GEB meeting.
- It was designated as FGC in previous catalogs and it is unsure why it was on the list as FGB back in December 2019.
- It should be designated as an FGC in the catalog and it has already been updated in Banner.

Approve/Disapprove

Signature Redacted

Susan S. Kazama, Interim Vice Chancellor of Academic Affairs