University of Hawai'i – Mau'i College
Bachelor of Applied Science in Applied Business and
Information Technology (ABIT)

UNIVERSITY OF HAWAII

MEMORANDUM OF AGREEMENT

HONOLULU COMMUNITY COLLEGE
UNIVERSITY OF HAWAI'I - MAUI COLLEGE
BACHELOR OF APPLIED SCIENCE CONCENTRATION
IN
APPLIED BUSINESS and INFORMATION
TECHNOLOGY (ABIT)

The purpose of this degree pathway is to facilitate a smooth transition for students entering Honolulu Community College (HonCC) or the University of Hawai'i — Maui College (UHMC) as they work toward obtaining the Bachelor of Applied Science (BAS) degree in Applied Business and Information Technology (ABIT). This recommended pathway is designed to promote collaboration and serve student career and educational objectives.

In particular, this agreement will facilitate the **block transfer** of students that complete the Associate in Science (AS) in Computing, Security & Networking Technology & IA (CSNT, 64-68 credits) to the BAS in ABIT at the UHMC. As an option, students may complete up to 18 credits or 6 courses in the Advanced Professional Certificate (APC) in CSNT and have them substituted for upper division ABIT courses. Students will have to take a minimum of 42 credits or 14 UHMC ABIT courses.

While this academic pathway represents the most efficient coursework progression from the AS CSNT program at HonCC through the BAS ABIT program at UHMC, course substitutions may be made on a case-by-case basis when recommended courses are not available; however, all core, concentration, general education, focus, and graduation requirements must still be met in those individual cases.

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As part of the agreement between HonCC and UHMC, and under the terms of this agreement, the University of Hawai'i- Maui College agrees to:

1. Provisionally accept all HonCC students who graduate with an AS CENT degree from HonCC. Students would seamlessly transfer from HonCC to UHMC within one year of completing their AS CSNT and would not need to reapply to be accepted into the UHMC ABIT program.

2. Identify academic advisors at UHMC who will partner with HonCC's advisors to ensure timely and accurate advising information on pre-admission, admission, degree requirements, and other related advising information. Said advisor would also work with campus STAR personnel to help develop correct STAR pathways for students.

3. Identify a UHMC faculty member who will serve as the faculty advisor to students who are part of this articulation in the ABIT concentration.

4. Inform students that financial aid may be available through either institution as the student identifies his/her home campus each semester, and that students must follow the financial aid policies and procedures at that home school in order to be eligible for financial aid. Typically, students would identify UHMC as their home institution and the ABIT BAS as their designated academic program.

5. Meet with HonCC faculty and/or administration minimally every two years, or on an as needed basis, to discuss potential and planned curriculum changes.

6. Continue discussions with HonCC to benefit the matriculation and transfer processes for ABIT students.

7. Continue to offer online sections of courses, so ABIT students can take classes from O'ahu and graduate in a timely manner. Note that online courses may have live sessions and may require mandatory classroom participation over video-teleconference tools. Graduates from HonCC are NOT required to relocate to Maui for ABIT courses.

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As part of the dual enrollment agreement between HonCC and UHMC, and under the terms of this agreement, HonCC agrees to:

1. Identify a program counselor at HonCC who will partner with UHMC's advisors to ensure timely and accurate advising information on pre-admission, admission, degree requirements, and other related advising information.

2. Place a notation on the advisor notes in STAR to identify AS in CSNT students who are in the process of completing the AS degree and are a part of this articulation.

3. Identify an HonCC faculty member who will serve as the faculty advisor to students who are part of this articulation in the AS CSNT program and consult with UHMC's admissions personnel regarding students on an as-needed basis.

4. Inform students that financial aid may be available through either institution as the student identifies his/her home campus each semester, and that students must follow the financial aid policies and procedures at that home school in order to be eligible for financial aid.

5. Meet with UHMC faculty and/or administration minimally every two years, or on an as needed basis, to discuss potential and planned curricular changes.

6. Continue discussions with UHMC on enrollment processes to benefit the matriculation and transfer processes for HonCC AS CSNT students.

Curricular requirements for students following the articulated pathway are included as Attachment I. It lists the upper division transfer requirements and the upper division courses required by HonCC transfer students to complete the BAS in ABIT degree starting AY 2020-21.

Included in this Attachment I are ABIT course substitutions that allows for six (6) CSNT courses or 18 credits that a student may take at HonCC as part of the APC in CSNT. This is an option for students who wish to pursue an APC in CSNT, while enrolled at UHMC as an ABIT BAS student.

This agreement will be reviewed biannually during the spring semester of even years (beginning in 2022) in order to support the transfer, matriculation and graduation of students from HonCC and UHMC. Students must graduate from HonCC with the AS in CSNT to be eligible for the benefits of the Agreement. This agreement will go into effect academic year 2020-2021 and expires after the 2024-2025 academic year.

University of Hawai'i – Mau'i College
Bachelor of Applied Science in Applied Business and
Information Technology (ABIT)

Approvals

University of Hawai'i — Maui College	Honolulu Community College
Signature Redacted Lui Hokoana Chancellor	Signature Redacted Karen Lee Shancellor
Signature Redacted Vice Chancellor for Academic Affairs	Signature Redacted Susan Kazama Vice Chancellor for Academic Affairs
Signature Redacted Laura Nagle Dean, CTE	Signature Redacted Keala Chock Dean
Signature Redacted Lorelle Peros Department Chair	Signature Redacted John Vierra Department Chair
Signature Redacted Debasis Bhattacharya Faculty, Program Coordinator Applied Business and Information Technology (ABIT) BAS Program	Signature Redacted Aaron Tanaka Professor Computing, Security and Networking Technologies (CSNT) Program Coordinator

Effective Date: Fall 2020

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UNIVERSITY
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SYSTEM

Regina Corniel <rsagun@hawaii.edu>

Re: Authorization to sign
1 message

Debasis Bhattacharya <debasisb@hawaii.edu>   Tue, Mar 10, 2020 at 9:39 AM
To: Regina Corniel <rsagun@hawaii.edu>
Cc: Lorelle Peros <lorelle@hawaii.edu>, Laura Nagle <llees@hawaii.edu>

Yes, I approve.

On Tue, Mar 10, 2020 at 9:37 AM Regina Corniel <rsagun@hawaii.edu> wrote:
> Aloha Debasis,
> May I please request your urgent approval for Lorelle Peros to sign on your behalf on the UH Memorandum of
> agreement.
>
> Mahalo
> Regina Corniel
> Secretary, Dean of Career Technical Education Programs
> UHMC Academic Affairs Office
> 310 West Ka'ahumanu Avenue
> Kahului, HI 96732-1617
> Phone: 808-984-3377

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Regards,
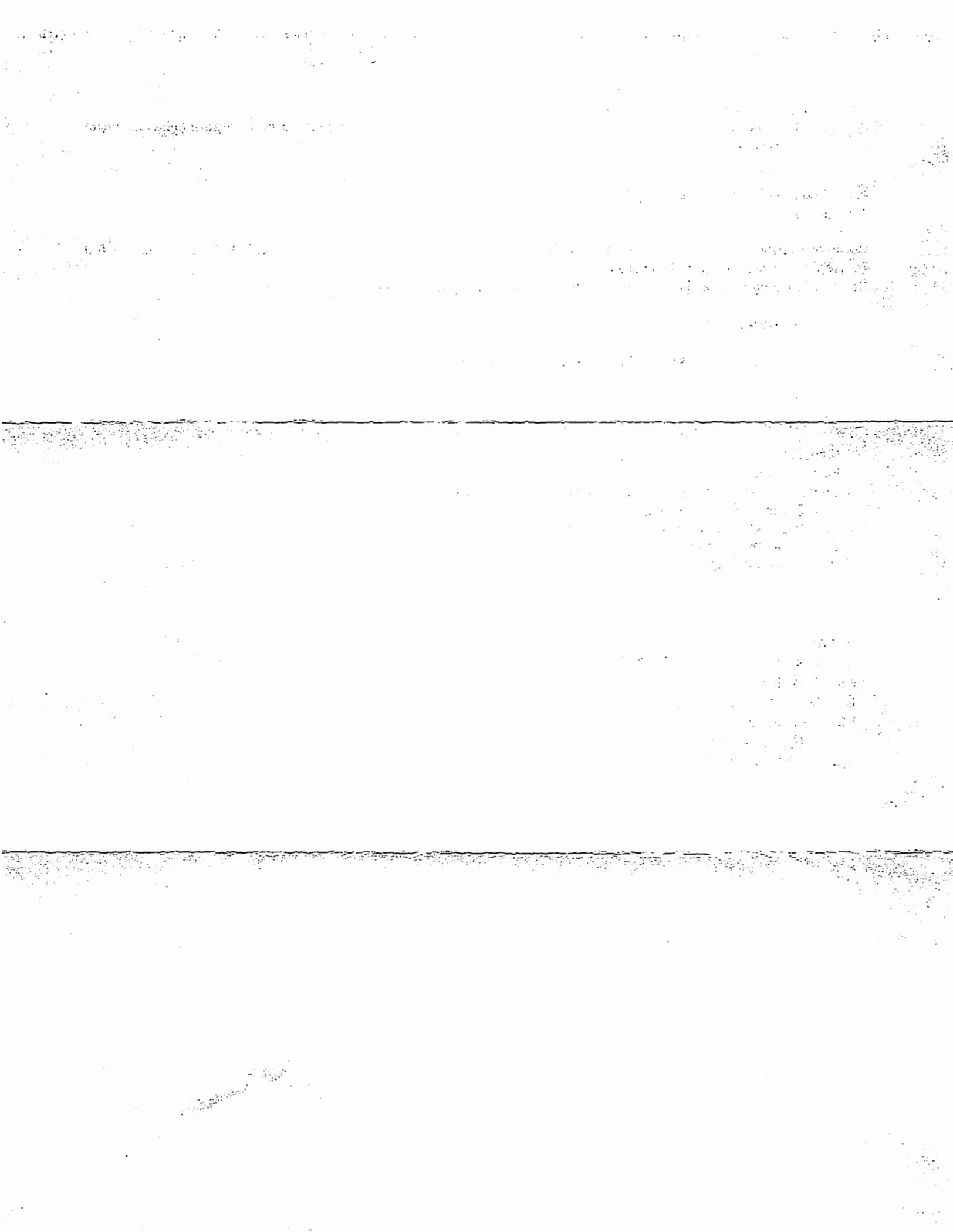Debasis Bhattacharya, JD, DBA
Assistant Professor
UH Maui College
808.984.3619
debasisb@hawaii.edu
@uhmcabit | Linkedin

University of Hawai'i – West O'ahu
Bachelor of Applied Science with a Concentration in
Information Security and Assurance (IT)
Attachment I – For Reference Only

Graduation Requirements for HonCC students with AS in ICS to Upper Division BAS in ABIT

Bachelor of Applied Science (BAS) ABIT Transfer Requirements (24 credits – required to graduate from upper division ABIT. It is possible that HonCC students may complete 15 credits - ENG 209/210, ICS101, ECON 130 or 131, MATH 115 and ACC 201 as part of AS CSNT):

3	ENG 209 or 210	*English Requirement (required HonCC AS CSNT)*
3	ICS 101	*Digital Tools for the Information World (required HonCC AS CSNT)*
3	ACC 201	*Intro to Financial Accounting (possible option as CSNT Elective for HonCC AS CSNT)*
3	**ACC 202**	**Introduction to Managerial Accounting**
3	ECON 130	*Principles of Microeconomics (Social Sciences elective for HonCC AS CSNT, 130 or 131)*
3	**ECON 131**	**Principles of Macroeconomics (Social Sciences elective for AS CSNT 130 or 131)**
3	MATH 115	*Intro to Statistics and Probability*
3	SP 151/SP 251	**Personal & Public Speech or Principles of Effective Public Speaking**

ABIT Courses - 18 credits from HonCC APC CSNT (optional) and 42 credits from online ABIT courses as a UHMC student. Note that online course may be in hybrid modality, with live distance sessions with mandatory student participation. Five electives can be lower or upper division courses and can be used to complete any transfer courses such as ECON 131, ACC202, SP151/251. Potential optional substitutions for the CSNT APC in bold below.

3	ACC 300	Intermediate Financial Accounting I
3	*ICS 320*	***Intro to Info Systems & E-Commerce – may be substituted by 300+ HonCC APC course***
3	MGT 310	Principles of Management
3	MKT 300	Principles of Marketing
3	BUS 320	Entrepreneurship
3	*ICS 360*	***Database Design and Development - may be substituted by 300+ HonCC APC course***
3	*ICS 385*	***Web Development and Administration - may be substituted by 300+ HonCC APC course***
3	ENG 316 - WI	Advanced Research Writing
3	BUS 310	Statistical Analysis for Business Decisions
3	BUS 495	ABIT Capstone I
3	*ICS 418*	***Systems Analysis and Design - may be substituted by 300+ HonCC APC course***
3	HUM 400 - WI	Changes and Choices
3	BUS 496	ABIT Capstone II
3	COM 459 - WI	Intercultural Communication II
3	PHIL 323 - WI	Professional Ethics
15		*** Five (3) 100-400 level courses as Electives in ABIT program – may be substituted by two (2) 300+ HonCC APC course (optional) + any three (3) electives from 100-400 level courses*

Residency Requirement for BAS in ABIT – 30 credits

Capstone Course Requirement – 6 credits

Writing Intensive Requirement (12 Credits)

Lower Division	3
Upper Division	6
Lower or Upper Division	3

TOTAL UPPER DIVISION for HonCC students to complete their ABIT BAS - 60 credits