OESM 193V: Cooperative Education

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OESM majors, in the Associate Degree program, are required to complete at least seventy-five hours of on-the-job internship by enrolling in OESM 193V: Cooperative Education, for one credit.

Students in the Certificate of Achievement program are not required to complete the internship.

The purpose of internship is to provide students with limited work experience in the occupational/environmental safety and health field. In addition, internship may lead to employment opportunities.

It is recommended that students enroll in OESM 193V two or three semesters prior to graduation. The Cooperative Education instructor will assist students in seeking internship positions. This may be either a paid or unpaid position. Job duties, performance objectives, student's responsibilities, and working schedule should be agreed upon between the internship host and the student prior to the beginning of the internship experience.

Follow these instructions to begin the internship experience:

1. Contact the Cooperative Education instructor via e-mail to seek assistance in locating an internship position and to request an approval to enroll in OESM 193V. If an internship host has already been found, give the host's contact information to the instructor.
2. Register for OESM 193V.
3. E-mail the instructor on the first day of instruction to obtain the course syllabus.
4. Follow course requirements and submit all assignments by the due dates.

Exemption: Students whose employment during the past twelve months includes at least 50% occupational/environmental health and safety functions may seek exemption from the OESM 193V requirement. Follow these instructions to request for an exemption:

1. Inform the Cooperative Education instructor, via e-mail, the intention to request for an exemption and ask for an approval to enroll in OESM 193V. The request must be made at least two semesters prior to the expected graduation date. Follow the instructor's direction on how to apply for exemption.
2. Register for OESM 193V.
3. Complete the "Request for OESM 193V Exemption" form and submit it to the Cooperative Education instructor by the eighth week of the semester. Student will be notified of the decision within three weeks following receipt of the request.