ECED 110 Developmentally Appropriate Practices

<table>
<thead>
<tr>
<th>Workshop opens</th>
<th>Workshop</th>
</tr>
</thead>
<tbody>
<tr>
<td>January 10</td>
<td>Orientation, 6:00 PM</td>
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</tbody>
</table>
| January 17     | Environment Principles  
|                | Learn about the essential elements in an environment for young children, explore how to organize and manage these elements to ensure optimal opportunities for development. |
| January 24     | Infant & Toddler Environments  
|                | Explore how to evaluate, design, organize, and manage environments to meet the developmental needs of infants and toddlers. Selection of equipment and materials, and planning for routines are covered. |
| January 31     | Preschool & Primary Environments  
|                | Learn about and practice evaluating how safe, healthy, and stimulating the environment is. You will learn about the use of room arrangement, furnishings, equipment, materials, and the daily schedule to support development. |
| February 7     | The Learning Environment Capstone  
|                | In this capstone you will review the information covered in the unit, present what you learned about the learning environments you studied, turn in your assignment and take the knowledge assessment. |
| February 14    | Health  
|                | There are a range of health issues and concerns in programs for young children. Learn critical skills of prevention in this workshop. |
| February 21    | Safety  
|                | Learn about your important role in assuring that children have safe, secure, and stimulating environments in which to learn and develop. |
| February 28    | Nutrition  
|                | Explore the powerful associations and connections people and children have with food. Learn to encourage children to try new foods while respecting individual tastes and preferences. |
| March 7        | Health, Safety, and Nutrition Capstone  
|                | At this capstone you present your assignment, review the unit, turn in your assignment, and take the knowledge assessment. |

Workshop opens | Workshop |
|----------------|----------|
| March 21       | What is Play?  
|                | Learn the various stages of play and the theorists whose work help us to understand the importance of play. |
| March 28       | Play and Curriculum  
|                | This workshop teaches you the relationship between play in a planned environment and a way to develop curriculum to nurture developmental goals. |
| April 4        | Curriculum Planning  
|                | In this workshop you will explore the different curriculum areas, approaches to curriculum, and curriculum planning. |
| April 11       | Play and Curriculum Unit Capstone  
|                | At this workshop you will present your developmentally appropriate play-based activity and plan, review the unit, take the knowledge assessment on curriculum, and turn in your assignment. |
| April 18       | Guidance Foundations  
|                | At this workshop we explore what kind of world we would most like to live in and the kind of people who would be needed to make that world possible. This enables us to evaluate the long-term effects of the way we guide children. |
| April 25       | Peaceful Conflict Resolution  
|                | Come and learn effective strategies to guide young children in the classroom including conflict resolution. |
| May 2          | Guidance Through the Ages  
|                | Explore guidance strategies that are nurturing and appropriate for our very youngest, infant and toddlers. |
| May 9          | Relationships & Guidance Capstone  
|                | At this workshop you review the major ideas and skills covered in the unit, discuss and hand in your assignment, and take the knowledge assessment for the unit. |

Possible Funding Source

The instructor will provide the link to Zoom. Please register five (5) working days before the date of the Zoom session to ensure you receive the link.

- Tuition: $30 per workshop
- Orientation is Free
- Registration is due five (5) working days before the opening date of the workshop to ensure online access.
- No workshop on March 16, 2023, Spring Recess.

Spring 2023
About PACE

The Professional And Career Education program is a non-credit to credit teacher training program offered in the community. The courses offered through the PACE program are the same early childhood education credit courses offered at Honolulu Community College.

The six courses offered through PACE are:
1. ECED 110 Developmentally Appropriate Practices
2. ECED 105 Introduction to Early Childhood Education
3. ECED 131 Early Childhood Development
4. ECED 140 Guiding Young Children in Group Settings
5. ECED 152 Early Literacy Development
6. ECED 170 Introduction to Working with Infants and Toddlers

It is recommended for those with no prior college experience to start with ECED 110.

PACE Program Orientations

Orientations will take place the week before workshops begin. Please check the workshop schedules for specific dates. Orientations are optional, highly recommended and free. Textbooks and assignment packets are available for purchase ONLINE from the Honolulu Community College (HonCC) Bookstore. Online ordering opens 1.3.2023. Please check the website for the HonCC Bookstore hours, https://www.bookstore.hawaii.edu/hcc/.

Attendance

You must pay in advance to attend the workshop, for the workshop to count towards credit, and in order to receive a certificate.

Prompt attendance is important. Participants must be present for the three hours to receive a certificate. A late participant may stay for a workshop, but will not receive a certificate. Tuition will not be refundable.

Participant Conduct Code

Academic Integrity

Academic dishonesty cannot be condoned by the University. Such dishonesty includes cheating and plagiarism (examples of which are given below), which violate the Student Conduct Code and may result in expulsion from the University (PACE Workshops).

Cheating includes, but is not limited to:
• giving or receiving unauthorized assistance during an examination;
• obtaining unauthorized information about an examination before it is given;
• using inappropriate or unallowable sources of information during an examination;
• altering the record of any grade;
• altering answers after an examination has been submitted;
• falsifying any official University record; or
• misrepresenting the facts in order to obtain exemptions from course requirements.

Plagiarism includes, but is not limited to:
• submitting, in fulfillment of an academic requirement, any document that has been copied in whole or in part from another individual’s work without attributing that borrowed portion to the individual;
• neglecting to identify as a quotation another’s idea and particular phrasing that was not assimilated into the student’s language and style or paraphrasing a passage so that the reader is misled as to the source; or
• submitting the same written or oral material in more than one course without obtaining authorization from the instructors involved.

Participant Conduct

PACE participants are expected to behave in a manner that is respectful of the PACE instructors and other participants. Participants who behave in ways which are determined by the PACE instructors to be disruptive or inappropriate may be asked to leave the workshop and will not receive credit for attendance or a refund.

Cell Phone Use

During class, please turn off cell phones to vibrate or silent and return calls during the break. Please do not text message or play cell phone games during the workshop.
## Workshop Registration Form

**ECED 110 DEVELOPMENTALLY APPROPRIATE PRACTICES**

Spring 2023

Mr. ___ Ms. ___ Name: ____________________________________________

Last Name: ____________________________________________

Address: _________________________________________________________

City: __________________ Zip: _________

Employer: _________________________________________ Home/cell ph: ________________ Work ph: ________________

E-mail address: ______________________________________________________

Check which workshop(s) you are registering for.

<table>
<thead>
<tr>
<th>√</th>
<th>Date</th>
<th>Workshop Title</th>
<th>Course Code</th>
<th>Cost</th>
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<td>$30</td>
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</tr>
</tbody>
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Total = __________

☐ Registering on a purchase order or invoice, number ________________________

☐ Check enclosed. Make checks payable to: **University of Hawai‘i**

Mail this registration form with payment to:

Non-credit Registration
Honolulu Community College
874 Dillingham Blvd.
Honolulu, Hawaii 96817

Or fax this form with a purchase order or invoice to: **845-3767**.

Non-credit Registration: 845-9296

When paying on-campus in cash, exact change only!

Online registration: Opening December 1, 2022

VISA, MasterCard, Discover

https://pcatt.org/pace/
How to Register

Registration is required for all PACE workshops. Workshops are $30.00 each. The orientation sessions are FREE. The Non-Credit Registration office is located at Honolulu Community College, Building 2, fifth floor, room 507. Office hours are Monday to Friday 8:00 AM to 4:00 PM, closed 11:30 to 12:30 daily and on holidays.

When paying on-campus in cash, exact change only!

Mail the registration form with payment to:
Non-credit Registration
Honolulu Community College
874 Dillingham Blvd.
Honolulu, Hawaii 96817-4598
Make checks payable to: University of Hawai‘i
If a check is dishonored by the bank, the participant will be assessed $25.00.

Fax purchase orders only to: 845-3767

Online Registration (credit card/debit) VISA, MasterCard, Discover
http://pcatt.org/pace/index.php

Registration opens:
December 1, 2022

Non-credit Registration Phone number: 845-9296

The registration deadline is five (5) working days before the workshop date. The minimum enrollment of 12 per workshop must be meet by the registration deadline. If you register after the deadline, it is your responsibility to call the PACE office at 845-9496 to verify enrollment and status of the workshop. Your name must be on the attendance sheet to attend the workshop or your attendance will not count towards credit. Please help us avoid cancellations by registering five (5) working days before the workshop date.

Transfer and Refund Policy

To transfer to another workshop or completely withdraw, call the Non-credit Registration Office at least one (1) working day before the workshop, 845-9296. Thereafter, refunds will not be allowed. Cash refunds require eight weeks processing time. Charge card refunds will be credited to your account.

Note: Students registering by purchase order will be billed regardless of non-attendance unless notification of withdrawal is made by the specified refund deadline.

Cancellations

The PACE program reserves the right to cancel a workshop due to insufficient enrollment. Registrants will receive a full refund or may transfer to another workshop. Workshops must have a minimum of twelve (12) participants to run.

Certificate of Professional Development

At the conclusion of a workshop, and if you attend the entire three hours, you will be issued a certificate of participation. Certificates will be emailed. Certificates for the capstone workshops will be emailed when the capstone assignment has been scored and the participant has received a passing score of 70% or better.