

SPRING 2025 ACADEMIC CALENDAR (JAN 13 - MAY 16)

Nov 11	First Day of Spring Registration VETERANS' DAY (HOLIDAY)
Nov 11-15	Spring Early Registration begins for Continuing Students enrolled in Fall 2024 at any UH Campus. Register in STAR (See SPRING EARLY REGISTRATION TIMETABLE)
Nov 15	Spring Registration begins for New, Re-admit and Transfer Students. All <u>New Students</u> must visit www.honolulu.hawaii.edu/register/new-student-registration/ to complete Orientation online and connect with your counselor for registration.
Jan 1	NEW YEAR'S DAY (HOLIDAY)
Jan 6	Evening Apprenticeship classes begin
Jan 10	PAYMENT DEADLINE for Spring 2025 registration is Jan. 10, unless students enroll in a PAYMENT PLAN or are receiving financial aid or scholarships. For Payment Plan go to www.honolulu.hawaii.edu/tuition/payment-plan/
Jan 12	Last Day of Regular Registration without \$30 late fee
Jan 13	INSTRUCTION BEGINS Late Registration Begins (Fee \$30)
Jan 13 - 21	Participation Verification Policy
Jan 20	DR. MARTIN LUTHER KING JR. DAY (HOLIDAY)
Jan 21	*Last Day for Late Registration *Last Day for 100% Refund *Last Day to CHANGE MAJOR for Spring 2025 semester
Feb 5	*Last Day for 50% Refund *Last Day to Drop/Withdraw WITHOUT a "W" grade
Feb 17	PRESIDENTS' DAY (HOLIDAY)
Mar 7	Non-Instructional Day: Excellence in Education Conference
Mar 17-21	Spring Recess
Mar 26	Prince Jonah Kūhiō Kalaniana'ole Day (STATE HOLIDAY)
Mar 28	DROP PERIOD ENDS - Last day to Drop/Withdraw WITH a "W" grade Last Day to Change CR/NC and AUDIT Grading options Last Day for Instructors to Submit Fall 2024 Incomplete ("I") Make-up Grades to Records Office
Apr 7	Registration for Summer and Fall 2025 begins
Apr 15	Last Day to Apply for Spring 2025 GRADUATION CEREMONY
April 18	Good Friday (STATE HOLIDAY)
May 12-16	EVALUATION PERIOD (See FINAL EXAM SCHEDULE)
MAY 16	SPRING SEMESTER ENDS SPRING 2025 GRADUATION
May 19	FACULTY DEADLINE to submit grades for Spring 2025 via MyUH Services by 4:00 p.m. HST

* semester-length classes only

The Registration Guide was prepared to provide information and does not constitute a contract. Honolulu CC reserves the right to change, delete, supplement, or otherwise amend the information, requirements, and policies contained in this Registration Guide or other documents at any time and without prior notice.

Academic Counseling

Honolulu Community College's Academic Counselors are here to assist you with defining educational goals and strategies focused on educational success and direct assistance with course registration.

Students may also refer to their STAR records for the most current information on their degree programs at: www.star.hawaii.edu.



To schedule an appointment with an Academic Counselor, visit www.star.hawaii.edu/appointment or call (808) 845-9162.

Visit www.honolulu.hawaii.edu/counseling for location, office hours, and additional information.

Participation Verification Policy

Enrolled students must establish attendance and participation in class by the late registration period. It is the student's responsibility to notify the instructor of anticipated or unavoidable absences and is responsible for informing the faculty member if he/she will be absent during the late registration period and wishes to stay enrolled. Students who do not establish attendance and participation in their class and are reported by the faculty, will be dropped from the class and any co-requisite course.

Spring 2025 Parking

A permit is required to park at Honolulu Community College. Parking permit applications are available at <https://portal.honolulu.hawaii.edu> starting December 16, 2024. Applications will be approved when all tuition and fees are paid in full, enrolled in a payment plan, or awarded financial aid. A charge will be posted to Banner and payable online via MyUH Services (<https://myuh.hawaii.edu>) or in person with cash, check, or debit card only.

Spring 2025 Payment Plan

Students who cannot pay in full by JAN. 10, 2025, and have an unpaid balance of \$300.00 or more, have the option to enroll in the Payment Plan. Students who do not wish to enroll in the Payment Plan, should drop all classes **BEFORE JAN. 13, 2025** to avoid incurring financial charges.

Payment Plan installments will be due on

1. January 15, 2025
2. February 15, 2025
3. March 15, 2025
4. April 15, 2025

PAYMENTS WILL BE TAKEN OUT AUTOMATICALLY on the due dates from the same account used to sign up. You are allowed to update/edit your account information if necessary.

For additional information go to www.honolulu.hawaii.edu/tuition/payment-plan/ or contact the Cashier's Office at (808) 845-9102 if you need assistance.

* Go to www.hawaii.edu/myuhinfo/payment-faqs/ to view Payment Plan FAQs.



UNIVERSITY of HAWAII®
HONOLULU
COMMUNITY COLLEGE

SPRING 2025
REGISTRATION
GUIDE

www.honolulu.hawaii.edu/register/registration-guide/



Ready, Set, Register



Ready to Register?

Check your holds and graduation requirements via STAR at www.star.hawaii.edu

For registration assistance, please make an appointment with an Academic Counselor.

SPRING 2025 EARLY REGISTRATION TIMETABLE

Total credits earned at your UH home campus & credits received in transfer	Registration Dates
36+ credits	November 11
24+ credits	November 12
18+ credits	November 13
6+ credits	November 14
0+ credits	November 15

Note: If there is a problem that prevents you from registering for the class (e.g. class is closed or you do not meet the prerequisites), you will receive a "Registration Error" message. View the help doc at star.hawaii.edu/help regarding registration errors you may receive.

The Academic Counseling Office will be closed on Nov. 11. Online Registration, however, will be available through STAR.

Payment Deadlines Spring 2025 Only

Payment deadline for Spring 2025 registration is January 10, 2025, unless students enroll in a payment plan or are receiving financial aid, or scholarships.

Students who do not pay in full or have not enrolled in the payment plan should drop all classes before January 13, 2025 to avoid incurring financial charges.

See ACADEMIC CALENDAR for LATE REGISTRATION and ADD/DROP DATES.

Registration Payment Information & Options

To submit a payment, set up an Authorized User, or sign up for a Payment Plan, login to your MyUH Services account at myuh.hawaii.edu. For additional assistance please contact the HonCC Cashier's Office at (808) 845-9102.

Tuition and Fees www.honolulu.hawaii.edu/tuition/tuition-fees/

Tuition Rates

Resident	\$131.00/credit
Non-Resident	\$345.00/credit
Pacific Isle Institution Non-Resident Exemption	\$196.50/credit (SP 2025)
Citizens of Freely Associated States (Federated States of Micronesia, Palau, and Marshall Islands)	\$131.00/credit

Fees

Student Activity Fee:	\$5.00 Flat
Student Media Fee:	\$5.00 Flat
Student Government Fee:	\$0.50/credit and up to a maximum of \$5.00
Late Registration:	\$30 (as of the first day of instruction)

Refund Dates

- Full Refunds and Withdrawal Dates are based on the start date of the class.
- For semester-length classes, the last day for 100% refund is Tue., Jan. 21
- For semester-length classes, the last day for 50% refund is Wed., Feb. 5
- For all **MODULAR** classes, go to the class availability link and click on the specific CRN.
- Full refunds will be made if a class is canceled.

Fee Refunds

Full refund of student activity, media, and professional program fees are given for complete withdrawal from all your class(es) in the University of Hawaii System before instruction starts or within the 100% refund period. Refunds of less than a dollar will not be made. Liability insurance fees will not be refunded.

Veterans Benefits

The U.S. Department of Veterans Affairs approves applications and makes decisions about eligibility, payments, and issuance of checks. Veteran Affairs Certifying Officials at each campus are responsible for certifying and monitoring veterans' enrollment, academic progress, and other academic information, and can be reached at the Records Office (808) 847-9833. Students using VA Education benefits must see an academic counselor each term to validate their program courses and complete the Enrollment Certification Request Form (ECRF). Visit the U.S. Department of Veterans Affairs website www.gibill.va.gov/ for more information.



Financial Aid

Students may apply for financial aid at www.studentaid.gov/h/apply-for-aid/fafsa throughout the school year.

For students who have been awarded financial aid, funds may begin disbursing 10 days before the first day of the semester. Please refer to the Financial Aid Award and Policies webpage www.honolulu.hawaii.edu/tuition/disbursements-refunds/.

Financial Aid will pay for student charges in the following order: home campus tuition, student activity fees, publication fees, other UH campus' tuition, dorm charges, meal plans, and any other mandatory fees if authorized. Students are responsible for any unpaid charges on their student account.

After applicable charges are paid, any remaining funds will be refunded to the student. Students are highly encouraged to enroll in the eRefund program to receive refunds. To sign-up for the eRefund program, visit the MyUH Services webpage www.myuh.hawaii.edu/.

Students who are awarded financial aid and do not plan to attend Honolulu CC must notify the Financial Aid Office in writing AND drop all courses before the first day of the semester. Students who fail to do so will be held responsible for any charges incurred and financial aid disbursed.

Honolulu Community College
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The University of Hawai'i is an equal opportunity/affirmative action institution. It is committed to a policy of nondiscrimination on the basis of race, sex, gender identity and expression, age, religion, color, national origin, ancestry, disability, marital status, arrest and court record, sexual orientation, or status as a covered veteran.

This policy covers academic considerations such as admission and access to, and participation and treatment in, the University's programs, activities, and services.

For more information see page 5 of the Honolulu Community College catalog.