

Honolulu Community College Emergency Pandemic Outbreak Procedure:

A pandemic is defined as a worldwide outbreak of disease that will likely affect multiple areas of both the United States and other countries at the same time. A pandemic is not a specific disease, but rather the effect that a disease has globally. A pandemic might last for several weeks, and can occur in multiple waves around the world. Should a pandemic occur that affects the operation of Honolulu Community College, the college will be advised on proper steps to take by the State of Hawaii Department of Health and the national Center for Disease Control (CDC).

Although the exact response to a pandemic will be determined by the circumstances of each outbreak, and dependent upon the direction of the Department of Health and the CDC, there are a number of measures that will be considered by the Campus Crisis Management team (CCMT) in the event of a pandemic:

- Suspension of classes
- Modification of work schedules
- Allowing non-essential personnel to work from home
- Cancellation of meetings and other public events scheduled on campus
- Closing parts of campus and limiting access to certain areas
- Advising students of travel restrictions in the case that the State of Hawaii declares a quarantine or travel ban due to an outbreak
- Other actions that can limit the spread of the outbreak as advised by the Department of Health and the CDC

In the case of a pandemic shutdown, employees who have been potentially exposed to the outbreak, are suspected of being ill, or become ill will be advised on locations where treatment options are available.

The college provides sanitation supplies such as soap, water, and janitorial sanitation service to minimize the spread of disease as a constant protection against illness. These supplies may be enhanced at the recommendation of the Health Department or the CDC.

The college will provide timely and accurate communication to staff, faculty, and students via social media sites and the UH Alert announcement system. You may sign up for UH Alerts at: <https://www.hawaii.edu/alert/>