You are now ACCEPTED for Spring 2021! Here are your next steps:

We are excited that you made the choice to pursue your academic and career goals with us! The following steps are mandatory for all new Honolulu Community College students.

PLEASE KEEP YOUR ACCEPTANCE LETTER! You may need it for scholarships or other purposes. Make copies as needed.

Mandatory Checklist - Steps 1 to 6

______ Step 1 – Apply for Financial Aid (Our federal college code is 001612)
We highly encourage you to apply for Financial Aid at fafsa.gov. Detailed application instructions are available at honolulu.hawaii.edu/finaid under Related Pages (on the right side column). Priority Deadlines: March 1st for Fall and October 1st for Spring. However, you may still apply after the priority deadlines.

______ Step 2 – Create a MyUH Services Account
Setup your MyUH Services Account online at www.hawaii.edu/username/ and click on “Get a UH username.” Write down and keep your MyUH username and password in a safe place. The MyUH Services is the official means by which the college will communicate important messages to you. Please check this account regularly.

MyUH Username: ____________________ Password reminder: __________________

______ Step 3 – Submit Your Health Clearances
Students must clear their health requirements in order to attend classes. Due to the pandemic, a Health Clearance Waiver hold, which allows you to register for only online classes, will be placed upon your account. Please note, should you wish to register for classes that may meet in person, you will need to fulfill all necessary immunization requirements. Feel free to contact the Admissions Office at (808) 845-9129 with questions.

☐ Health Clearance Form*
☐ TB clearance (a record less than a year ago prior to the semester, or at the age of 16 or older)
☐ MMR (Measles, Mumps, Rubella) immunization shot record (2 shots required. Anyone born before 1957 is exempt from the immunization)
☐ Tdap [Tetanus, Diphtheria, Pertussis (Whooping Cough)] immunization shot record (at the age of 10 or older)
☐ Varicella (Chickenpox) immunization shot record (2 shots required or physician verification of history of varicella. Anyone born in the U.S. before 1980 is exempt from the immunization)

*Forms are available at honolulu.hawaii.edu/admissions under the Related Pages (on the right-side column). Click on “Admissions Acceptance Information,” then scroll down the page to “General Information for ALL newly accepted students” and click on Health Clearance Form [PDF].

______ Step 4 – Submit English and math placement
English and math placement are required and are very important! The following are different placement options you can choose from:
Option 1 – Self report your placement scores (not applicable for VA students). Form available at honolulu.hawaii.edu/admissions under the Related Pages (on the right-side column). Click on “Admissions Acceptance Information,” then scroll down the page to “General Information for ALL newly accepted students” and click on Self-Report Form [PDF].

Option 2 – Submit SAT, ACT, SBAC, HiSET scores, i.e.

Option 3 – Submit official high school transcripts. For transfer students, meet with an Academic Counselor to evaluate your unofficial college transcripts.

Option 4 – Take the ENG/MATH placement ACCUPLACER. Visit honolulu.hawaii.edu/testing for test schedules.

Step 5 - If you are a First Time College Student, complete the mandatory online New Student Orientation at honolulu.hawaii.edu/orientation. If you need assistance, please contact the Outreach Office at (808) 844-2309. Once you have finished watching the video and answering the questions, log in at the bottom of the page using your MyUH login to view the upcoming New Student Registration (NSR) session dates. Contact the Academic Counseling Office at (808) 845-9162 to sign up for a Mandatory NSR session. Native Hawaiian Students, for your New Student Registration, please contact Hulili Ke Kukui Hawaiian Center at 844-2345.

If you are a TRANSFER OR RETURNING Student, you will be able to register for classes online through your STAR GPS beginning November 17, 2020. For Counselor assistance with registration go to: https://www.honolulu.hawaii.edu/academic-counseling/scheduling-an-appointment-via-star-balance/ or contact the Academic Counseling Office at: honcouns.hawaii.edu or telephone: (808) 845-9162.

Step 6 – Pay Your Tuition & Fees
All students are required to pay tuition and fees. Students who have been awarded Financial Aid at their home campus do not need to make payment (financial aid awards can be viewed on your MyUH Services https://myuh.hawaii.edu/). Once you log in using YOUR UH username and password, you will see two options for tuition payment: ❶ Pay Tuition and Fees (Student Login), ❷ Enroll in Payment plan.

Enroll in Direct Deposit eRefunds. It will ensure you receive your refund sooner than later.