You are now ACCEPTED for Summer/Fall 2022! Here are your next steps:

We are excited that you made the choice to pursue your academic and career goals with us! The following steps are mandatory for all new Honolulu Community College students.

If you need a hard copy of your acceptance letter, contact Admissions at honcc@hawaii.edu.

Mandatory Checklist - Steps 1 to 6

____ Step 1 - Create a MyUH Services Account
Setup your MyUH Services Account online at www.hawaii.edu/username/ and click on “Get a UH username.” Write down and keep your MyUH username and password in a safe place. MyUH Services is the official means by which Honolulu CC will communicate important messages to you. Please check this account regularly.

My UH Username: _____________________  Password reminder: ____________________

____ Step 2 – Intent to Enroll Form
To allow us to better assist you in completing your HonCC enrollment steps, please complete our Intent to Enroll Form to let us know that you are planning to take classes with us for the upcoming term.

____ Step 3 – Apply for Financial Aid (Our Federal college code is 001612)
We highly encourage you to apply for Financial Aid at studentaid.gov. Detailed application instructions are available at honolulu.hawaii.edu/finaid under Related Pages (on the right-hand column).

Priority Deadlines: March 1st for Fall and October 1st for Spring. You may still apply after the priority deadline.

Also, check out our listing of scholarships.

____ Step 4 – Submit Your Health Clearances
The State of Hawai‘i Department of Health (DOH), Hawai‘i Administrative Rules, Chapter 11-157 requires all students to meet health requirements before they attend any post-secondary institution in the State of Hawai‘i.

Students must submit their health clearance documents in order to attend on-campus classes, apply for on-campus jobs, participate in activities on any UH campus, or seek to have on-campus appointments or meetings during this semester.

All college students are required to submit the following:

☐ TB clearance (a record from within the last year OR, on or after the age of 16)
☐ MMR (Measles, Mumps, Rubella) immunization shot record (Two shots required.
Blood Titer is not acceptable. Anyone born before 1957 is exempt from this immunization requirement.)
☐ Tdap [Tetanus, Diphtheria, and Acellular Pertussis (Whooping Cough)] immunization shot record (administered on or after the age of 10 years old)
Varicella (Chickenpox) immunization shot record (Two shots required or a physician’s verification of the history of varicella.) **Blood Titer is not acceptable.** Anyone born in the **U.S.A** before 1980 is exempt from this immunization.

The **Health Clearance Form** (preferred for use) is available on the Health Clearance Information homepage under **Additional Links** (on the right-hand column) on the Admissions Office website.

A Health Waiver hold that allows you to register for online classes only, will be placed upon your student account until you fulfill all necessary DOH immunization requirements. Feel free to contact the Admissions Office at (808) 845-9129 with questions.

**COVID-19 Vaccine Requirement**
Please refer to the [UH COVID-19 Mandatory Vaccination Policy homepage](https://www.hawaii.edu/health-policy) for the most up to date information.

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**Step 5 – Submit English and math placement**
English and math placement are required and are very important! The following are different placement options you can choose from:

**Option 1** – Self report your placement scores (Self report is **not** an option for VA students). The Self-Report form is available on the Admissions Office website under the **Related Pages** (on the right-hand column). Click on “Admissions Acceptance Information,” then scroll down the page to “General Information for **ALL** newly accepted students” and click on **Self-Report Form [PDF]**.

**Option 2** – Submit SAT, ACT, SBAC, HiSET scores, etc.

**Option 3** – Submit final high school transcript.

**Option 4** – Take the Placement Exam. Visit [honolulu.hawaii.edu/testing](https://honolulu.hawaii.edu/testing) for more testing information and the testing schedule.

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**Step 6** - Complete our New Student Orientation and Registration requirements at [https://www.hawaii.edu/orientation](https://www.hawaii.edu/orientation). Our online orientation will prepare you for New Student Registration (NSR). At these mandatory NSR sessions you will have an opportunity to meet other new students and Academic **Counselors**, learn about your program requirements and register for your classes. Currently NSRs are being conducted virtually. Feel free to contact the Academic Counseling Office by email at [honcouns@hawaii.edu](mailto:honcouns@hawaii.edu) or by phone at (808) 845-9162, if you have any questions.

**Native Hawaiian Students**, for your New Student Registration, please contact **Hulili Ke Kukui Hawaiian Center at (808) 844-2345.**

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**Step 7 – Pay Your Tuition & Fees**
All students are required to pay tuition and fees. Students who have been awarded Financial Aid, at their home campus, should not make payment until their Financial Aid award has been posted to their **MyUH Services** account. Once you log in using your UH username and password, you will see two options for tuition payment: 1 Pay Tuition and Fees (Student Login), 2 Enroll in Payment plan.

Enroll in Direct Deposit for **eRefunds**. It will ensure you receive your refund sooner than later.