

## 2018-2019 Excellence in Teaching Award Nomination Form

Name of Nominee: \_\_\_\_\_

Discipline/Department: \_\_\_\_\_

Date: \_\_\_\_\_ Submitted by: 1. \_\_\_\_\_

*(Signature)*

*(Print Name)*

2. \_\_\_\_\_

*(Signature)*

*(Print Name)*

3. \_\_\_\_\_

*(Signature)*

*(Print Name)*

### **Important:**

1. Former Excellence in Teaching Award recipients are **not eligible**.
2. Nominees must be full time Honolulu Community College Faculty.
3. A minimum of three (3) signatures are required on his Nomination Form, which may be Submitted by any three (3) students, faculty members and/or staff.
4. This is an honorary award so faculty and staff should not campaign or solicit nominations for themselves.
5. Anyone part of a team submitting a nomination, cannot serve on the final selection committee.

### **Directions:**

Describe why you believe your nominee deserves this award.

Emphasize teaching effectiveness (substitute appropriate activities for non-instructional faculty).

You may also include your nominee's other areas of excellence such as:

1. Involvement with students outside the classroom
2. Curriculum development
3. Professional growth
4. Other relevant professional activities

Please include letters of support from both students and faculty and other relevant supporting evidence.

**Do not exceed ten (10) pages.** Please feel free to use the space below and write legibly.

Please attach this form to the nomination materials and submit to the Chancellor's Office (Building 6, 2nd Floor) **by Friday noon, March 8, 2019.**

Please contact any member of the Excellence in Teaching Award Committee only if you have questions about the nomination process. (*Danny Aiu, Aaron Tanaka, Ron Pine, Norm Taketa, Derek Otsuji*) or call 845-9237.

**SUBMISSION DEADLINE: FRIDAY, March 8, 2019, noon**

**Write your nomination on this form or attach your nomination materials to this form.**

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