

**2017-2018 Excellence in Teaching Award
Nomination Form**

Name of Nominee: _____

Discipline/Department: _____

Date: _____ Submitted by: 1. _____

(Signature)

(Print Name)

2. _____

(Signature)

(Print Name)

3. _____

(Signature)

(Print Name)

Important:

1. Former Excellence in Teaching Award recipients are **not eligible**.
2. Nominees must be **full time** Honolulu Community College Faculty.
3. A minimum of three (3) signatures are required on this Nomination Form, which may be **submitted by any three (3) students, faculty members and/or staff**.
4. This is an honorary award so faculty members should not campaign or solicit nominations for themselves.

Directions:

Describe why you believe your nominee deserves this award.

Emphasize teaching effectiveness (substitute appropriate activities for non-instructional faculty).

You may also include your nominee's other areas of excellence such as:

1. Involvement with students outside the classroom
2. Curriculum development
3. Professional growth
4. Other relevant professional activities

Please include letters of support from students and/or faculty and other relevant supporting evidence.

Do not exceed ten (10) pages. Please feel free to use the space below and write legibly.

Please attach this form to the nomination materials and submit to the Chancellor's Office (Building 6, 2nd Floor) by **Friday noon, March 16, 2018.**

Please contact any member of the Excellence in Teaching Award Committee only if you have questions about the nomination process: Aaron Tanaka (tanaka@hawaii.edu), Ronald Pine (pine@hawaii.edu), Norman Takeya (norman.takeya@hawaii.edu), Derek Otsuji (dotsuji@hawaii.edu), Diane Caulfield (dcaulfie@hawaii.edu)

SUBMISSION DEADLINE: FRIDAY, March 16, 2018, noon

Write your nomination on this form or attach your nomination materials to this form.
