

**2017-2018 Excellence in Teaching Award  
Nomination Form**

Name of Nominee: \_\_\_\_\_

Discipline/Department: \_\_\_\_\_

Date: \_\_\_\_\_ Submitted by: 1. \_\_\_\_\_

(Signature)

(Print Name)

2. \_\_\_\_\_

(Signature)

(Print Name)

3. \_\_\_\_\_

(Signature)

(Print Name)

**Important:**

1. Former Excellence in Teaching Award recipients are **not eligible**.
2. Nominees must be **full time** Honolulu Community College Faculty.
3. A minimum of three (3) signatures are required on this Nomination Form, which may be **submitted by any three (3) students, faculty members and/or staff**.
4. This is an honorary award so faculty members should not campaign or solicit nominations for themselves.

**Directions:**

Describe why you believe your nominee deserves this award.

Emphasize teaching effectiveness (substitute appropriate activities for non-instructional faculty).

You may also include your nominee's other areas of excellence such as:

1. Involvement with students outside the classroom
2. Curriculum development
3. Professional growth
4. Other relevant professional activities

Please include letters of support from students and/or faculty and other relevant supporting evidence.

**Do not exceed ten (10) pages.** Please feel free to use the space below and write legibly.

Please attach this form to the nomination materials and submit to the Chancellor's Office (Building 6, 2nd Floor) by **Friday noon, March 16, 2018**.

Please contact any member of the Excellence in Teaching Award Committee only if you have questions about the nomination process: Aaron Tanaka (tanaka@hawaii.edu), Ronald Pine (pine@hawaii.edu), Norman Takeya (norman.takeya@hawaii.edu), Derek Otsuji (dotsuji@hawaii.edu), Diane Caulfield (dcaulfie@hawaii.edu)

**SUBMISSION DEADLINE: FRIDAY, March 16, 2018, noon**

**Write your nomination on this form or attach your nomination materials to this form.**

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