<table>
<thead>
<tr>
<th>Date</th>
<th>Workshop Title</th>
</tr>
</thead>
<tbody>
<tr>
<td>August 21</td>
<td>Orientation 6:00 PM to 8:30 PM</td>
</tr>
<tr>
<td>August 28</td>
<td><strong>Prenatal &amp; Infant Physical Development</strong>&lt;br&gt;This workshop covers the milestones of physical development in infancy. You will also learn about health practices and behaviors that support healthy prenatal development.</td>
</tr>
<tr>
<td>October 23</td>
<td><strong>Preschool Physical Development</strong>&lt;br&gt;The milestones of physical development in preschool-age children are surveyed in this workshop. Also, participants explore how to support and enhance the large and small motor development of preschool-age children.</td>
</tr>
<tr>
<td>September 4</td>
<td><strong>Prenatal &amp; Infant Cognitive Development</strong>&lt;br&gt;This workshop covers building infants' cognitive abilities and health practices that support normal brain development during pregnancy.</td>
</tr>
<tr>
<td>October 30</td>
<td><strong>Preschool Cognitive Development</strong>&lt;br&gt;This workshop looks at the unique characteristics of preschool-age children’s cognitive development such as their increasing ability to understand and use written language and number systems.</td>
</tr>
<tr>
<td>September 11</td>
<td><strong>Prenatal &amp; Infant Social-Emotional Dev.</strong>&lt;br&gt;The development of trust, attachment, and temperament during infancy are covered in this workshop.</td>
</tr>
<tr>
<td>November 6</td>
<td><strong>Preschool Social-Emotional Development</strong>&lt;br&gt;At this workshop participants learn about the social-emotional challenges of the age group and how they can help children meet those challenges.</td>
</tr>
<tr>
<td>September 18</td>
<td><strong>Prenatal &amp; Infant Development Capstone</strong>&lt;br&gt;At this capstone workshop you participate in an overview of the unit, share information about the infant you observed, turn in your assignment, and take the knowledge assessment.</td>
</tr>
<tr>
<td>November 13</td>
<td><strong>Preschool Development Capstone</strong>&lt;br&gt;At this capstone workshop you participate in an overview of the unit and share information about the preschool-age child you observed. Also, you turn in your assignment, and take the knowledge assessment on preschool-age development.</td>
</tr>
<tr>
<td>September 25</td>
<td><strong>Toddler Physical Development</strong>&lt;br&gt;The milestones of toddler development are surveyed in this workshop. Also, participants explore how to support and enhance the large and small motor development of toddlers.</td>
</tr>
<tr>
<td>November 20</td>
<td><strong>School-Age Physical Development</strong>&lt;br&gt;The milestones of school-age physical development are surveyed in this workshop. Also, participants explore how to support and enhance the large and small motor development of school-age children.</td>
</tr>
<tr>
<td>October 2</td>
<td><strong>Toddler Cognitive Development</strong>&lt;br&gt;In this workshop you will learn about the characteristic ways that toddlers explore and make sense of the world.</td>
</tr>
<tr>
<td>November 27</td>
<td><strong>School-Age Cognitive Development</strong>&lt;br&gt;By this stage of development a child begins to apply logical thought to everyday problems. You learn why it is still important to ensure that children have the opportunity to try out their ideas through direct manipulation of real objects.</td>
</tr>
<tr>
<td>October 9</td>
<td><strong>Toddler Social-Emotional Development</strong>&lt;br&gt;This workshop explores the struggle for autonomy, attachment to important people in the child’s life, and the development of self-concept.</td>
</tr>
<tr>
<td>December 4</td>
<td><strong>School-Age Social-Emotional Development</strong>&lt;br&gt;At this workshop participants explore the characteristics of the social and emotional development of the young school-age child and learn about some of the ways adults can lend support to the child’s drive to master new things.</td>
</tr>
<tr>
<td>October 16</td>
<td><strong>Toddler Development Capstone</strong>&lt;br&gt;At this capstone workshop you participate in an overview of the unit and share information about the toddler you observed. Also, you turn in your assignment and take the knowledge assessment on toddler development.</td>
</tr>
<tr>
<td>December 11</td>
<td><strong>School-Age Development Capstone</strong>&lt;br&gt;At this capstone workshop you participate in an overview of the unit and share information about the school-age child you observed. Also, you turn in your assignment and take the knowledge assessment on school-age development.</td>
</tr>
</tbody>
</table>

**Sponsored by Seagull Schools**<br>**Located at Seagull School Kapolei**<br>Adult Care Room<br>91-531 Farrington Highway, 96707<br>Please park after 5:45 PM in the school parking lot.<br>Registration is due seven (7) days before the date of the workshop.

**Possible Funding Source**<br>The Department of Labor and Industrial Relations (DLIR) offers Employment & Training Funds (ETF). Participating employers pay half the tuition and DLIR pays the other half. Call or e-mail the PACE office for application forms. Registration is by units only.
About PACE

The Professional And Career Education program is a non-credit to credit teacher training program offered in the community. The courses offered through the PACE program are the same early childhood education credit courses offered at Honolulu Community College.

The six courses offered through PACE are:
1. ECED 110 Developmentally Appropriate Practices
2. ECED 105 Introduction to Early Childhood Education
3. ECED 131 Early Childhood Development
4. ECED 140 Guiding Young Children in Group Settings
5. ECED 152 Early Literacy Development
6. ECED 170 Introduction to Working with Infants and Toddlers

It is recommended for those with no prior college experience to start with ECED 110.

PACE Program Orientations

Orientations will take place the week before workshops begin. Please check the workshop schedules for specific dates. Orientations are optional, highly recommended and free. Registration is encouraged so enough materials are available.

Textbooks and assignment packets are available for purchase ONLINE from the Honolulu Community College (HonCC) Bookstore http://www.bookstore.hawaii.edu/hcc/home.aspx. Online ordering opens 8.19.2019. The HonCC Bookstore Summer hours are Monday to Friday, from 8:00 AM to 3:30 PM. Regular semester hours are Monday to Thursday 8:00 AM to 5:00 PM, Fridays 8:00 AM to Noon. Please visit the Bookstore web site for special hours offered at the beginning of each semester.

Attendance

You must have paid and signed-in on the attendance sheet in order for the workshop to count towards credit. Those who have not paid and do not sign in will be considered absent and will need to register and retake the workshop.

Prompt attendance is important. Participants must be present for the three hours to receive a certificate. A late participant may stay for a workshop, but will not receive a certificate. Tuition will not be refundable.

Participant Conduct Code

Academic Integrity

Academic dishonesty cannot be condoned by the University. Such dishonesty includes cheating and plagiarism (examples of which are given below), which violate the Student Conduct Code and may result in expulsion from the University (PACE Workshops).

Cheating includes, but is not limited to:
• giving or receiving unauthorized assistance during an examination;
• obtaining unauthorized information about an examination before it is given;
• using inappropriate or unallowable sources of information during an examination;
• altering the record of any grade;
• altering answers after an examination has been submitted;
• falsifying any official University record; or
• misrepresenting the facts in order to obtain exemptions from course requirements.

Plagiarism includes, but is not limited to:
• submitting, in fulfillment of an academic requirement, any document that has been copied in whole or in part from another individual’s work without attributing that borrowed portion to the individual;
• neglecting to identify as a quotation another’s idea and particular phrasing that was not assimilated into the student’s language and style or paraphrasing a passage so that the reader is misled as to the source; or
• submitting the same written or oral material in more than one course without obtaining authorization from the instructors involved.

Conduct

PACE participants are expected to behave in a manner that is respectful of the PACE instructors and other participants. Participants who behave in ways which are determined by the PACE instructors to be disruptive or inappropriate may be asked to leave the workshop and will not receive credit for attendance or a refund.

Cell Phone Use

During class, please turn off cell phones to vibrate or silent. If you have children home alone, you may take the call outside of the classroom. Otherwise, please return all calls during the break. Please do not text message or play cell phone games during the workshop.

Fall 2019
Phone: 808-845-9496
E-mail: pacehon@hawaii.edu
https://www.honolulu.hawaii.edu/pace
Workshop Registration Form
ECED 131 Early Childhood Development

Mr. ___ Ms. ___ Name: __________________________________________

Address: ___________________________ City: ______________ Zip: _______

Employer: ___________________________ Home/cell ph: ___________ Work ph: _______

E-mail address: ___________________________

Check which workshop(s) you are registering for or check below for all workshops.

<table>
<thead>
<tr>
<th>√</th>
<th>Date</th>
<th>Workshop Title</th>
<th>Course Code</th>
<th>Register by</th>
<th>Tuition</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>08/21</td>
<td>131 Orientation, 6:15 PM to 8:15 PM</td>
<td>EDU 8140-011</td>
<td>08/09</td>
<td>FREE</td>
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<tr>
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<td>08/28</td>
<td>131 Prenatal &amp; Infant Physical Development</td>
<td>EDU 8141-011</td>
<td>08/19</td>
<td>$25</td>
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<td>09/04</td>
<td>131 Prenatal &amp; Infant Cognitive Development</td>
<td>EDU 8142-012</td>
<td>08/23</td>
<td>$25</td>
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<td>09/11</td>
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<td>$25</td>
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<td>09/18</td>
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<td>09/16</td>
<td>$25</td>
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<td>10/02</td>
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<td>EDU 8146-011</td>
<td>09/23</td>
<td>$25</td>
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<td>10/09</td>
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<td>09/30</td>
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<td>10/16</td>
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<td>EDU 8148-012</td>
<td>10/07</td>
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<td>10/23</td>
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<td>EDU 8149-011</td>
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<td>10/30</td>
<td>131 Preschool Cognitive Development</td>
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<td>11/06</td>
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<td>11/20</td>
<td>131 School-Age Physical Development</td>
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<td>11/08</td>
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<td></td>
<td>11/27</td>
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<td>12/04</td>
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<td></td>
<td>12/11</td>
<td>131 School-Age Development Capstone</td>
<td>EDU 8156-011</td>
<td>12/02</td>
<td>$25</td>
</tr>
</tbody>
</table>

*Please register by this date to receive a Certificate of Participation at the end of the content workshops.

Total = ________

☐ Registering on a purchase order or invoice, number ____________________________

☐ Check enclosed. Make checks payable to: University of Hawai‘i

Mail this registration form with payment to:
Non-credit Registration
Honolulu Community College
874 Dillingham Blvd.
Honolulu, Hawaii 96817

Or fax this form with a purchase order or invoice to: 845-3767.

Non-credit Registration: 845-9296

Online registration: https://pcatt.org/pace/
VISA, MasterCard, Discover

When paying on-campus in cash, exact change only!

Fall 2019
How to Register

Registration is required for all PACE workshops. Workshops are $25.00 each. The orientation sessions are FREE.
The Non-Credit Registration office is located at Honolulu Community College, Building 2, fifth floor, room 507.
Office hours are Monday to Friday 8:00AM to 4:00PM, closed 11:30 to 12:30 daily and on holidays.

When paying on-campus in cash, exact change only!

Mail the registration form with payment to:
Non-credit Registration
Honolulu Community College
874 Dillingham Blvd.
Honolulu, Hawaii 96817-4598
Make checks payable to: University of Hawaii
If a check is dishonored by the bank, the participant will be assessed $25.00.

Fax purchase orders only to: 845-3767

Online Registration (credit card/debit)
VISA, MasterCard, Discover
http://pcatt.org/pace/

The registration deadline is seven (7) working days before the workshop date. The minimum enrollment of 12 per workshop must be meet by the registration deadline. If you register after the deadline, it is your responsibility to call the PACE office at 845-9496 to verify enrollment and status of the workshop. Your name must be on the attendance sheet to attend the workshop or your attendance will not count towards credit. Please help us avoid cancellations by registering (7) working days before the workshop date. Registration forms may be duplicated and more copies will be available at the orientation session.

Transfer and Refund Policy

To transfer to another workshop or completely withdraw, call the Non-credit Registration Office at least one (1) working day before the workshop, 845-9296. Thereafter, refunds will not be allowed.
Cash refunds require eight weeks processing time.
Charge card refunds will be credited to your account.
Note: Students registering by purchase order will be billed regardless of non-attendance unless notification of withdrawal is made by the specified refund deadline.

Cancellations

The PACE program reserves the right to cancel a workshop due to insufficient enrollment. Registrants will receive a full refund or may transfer to another workshop. Workshops must have a minimum of twelve (12) participants to run.

Certificate of Professional Development

At the conclusion of a workshop, and if you attend the entire three hours, you will be issued a certificate of participation. Certificates will be distributed at the workshops by the PACE instructor. You may pick up your certificate at the end of the workshop, only if you registered by the registration deadline (five working days before the workshop).
If you registered after the deadline date, you must indicate on the certificate list that you did not receive a certificate. A certificate will be issued six to eight weeks after the workshop. If you will not be attending more workshops, call the PACE office to have your certificate mailed. Certificates for capstone workshops will be distributed four weeks later at the following capstone, or mailed if it is the last capstone for a course.

Phone: 808-845-9496
E-mail: pacehon@hawaii.edu
https://www.honolulu.hawaii.edu/pace