Spring 2016
January to May
Workshop Schedule

CDA Courses
We recommend you start with ECED 110

In Makakilo:
ECED 110 Developmentally Appropriate Practices,
Thursday nights, 6:00 pm to 9:00 pm
see page 5

In Māʻili
ECED 131 Early Childhood Development,
Tuesday nights, 5:30 pm to 8:30 pm
see page 7
The PACE Office is closed during the Winter Break and will reopen January 4, 2016.
For assistance over the break e-mail:
pacehon@hawaii.edu

The PACE e-mail address has changed to:
pacehon@hawaii.edu
Please update us in your address book.

For disability accommodations and alternate format, contact the PACE office, 845-9496, twenty (20) working days before the workshop date. Appropriate disability documentation is required.

Pictures by Cyndi Uyehara
Taken at Keiki Hau‘oli Children’s Center, Honolulu Community College.

Aloha from the Honolulu Community College
PACE Team

Cyndi Uyehara
Program Coordinator
Questions?
Call me, 845-9496
or e-mail
pacehon@hawaii.edu

Iris Saito
Academic Coordinator
I will see you at Capstones. Call me if you have questions, 845-9259 or e-mail iriss@hawaii.edu

Textbooks and assignment packets can no longer be sold at orientation, see page 10.

Online textbook ordering from the Honolulu Community College Bookstore begins January 4, 2016.
http://www.bookstore.hawaii.edu/hcc

PACE Workshop tuition is $25 per workshop. See page 8 for registration information.

Web site: www.honolulu.hawaii.edu/pace
Phone: 808-845-9496
E-mail: pacehon@hawaii.edu
Meet Your PACE Instructors

ECED 110 Makakilo
Rheta Fujita has been in the early childhood education field for over 20 years as a preschool teacher and a pedagogical coach for preschool and elementary teachers. She is currently an ECE instructor at Honolulu Community College.

ECED 131 Mā‘ili
Iris Saito
PACE Academic Coordinator, see page 2.

PACE Participant Testimonials

"The PACE Program helps and guides me to become a better preschool teacher. With heartfelt gratitude, I thank all the instructors for sharing their knowledge with us."
Sr. Maria Dina Danos, OP
Rosary Preschool, Waipahu

"The PACE program at Mā‘ili is very convenient because I live in Mā‘ili. The workshops are fun and interesting. The instructors are engaging and knowledgeable."
Deborah Keefer, Wai‘anae

"The PACE Program has exceeded my expectations. Working towards a CDA is an accomplishment for me. I look forward to more opportunities with PACE. It has been a huge influence on me."
Angel Kaio
Ark of Safety Christian Academy, Wai‘anae

"The PACE program has a wealth of information to share. I’m glad I signed up. A major factor of my continued attendance is due to its location in Mā‘ili on the Wai‘anae coast. Mahalo!"
Pohaikapena Vincent
Head Start- Pu‘u Helekala, Wai‘anae

"The PACE Program has helped me a lot. I can convert the workshops into college credit. I have learned about myself, the lives of children, family, and the community."
Tina Kahoonei
Wai‘anae Coast Early Education Center
# About PACE

The Professional And Career Education program is a non-credit to credit teacher training program offered in the community. The courses offered through the PACE program are the same early childhood education credit courses offered at Honolulu Community College.

The five courses offered through the PACE Program are:
1. ECED 110 Developmentally Appropriate Practices
2. ECED 105 Introduction to Early Childhood Education
3. ECED 131 Early Childhood Development
4. ECED 140 Guiding Young Children in Group Settings
5. ECED 152 Early Literacy Development

PACE courses used for the CDA training hours are usually offered in a cycle starting with ECED 110, then ECED 105, followed by ECED 131. The courses ECED 140 and ECED 152 may be used to renew the CDA.

## PACE Program Orientations

Orientations will take place the week before workshops begin. Please check the workshop schedules for specific dates. Orientations are optional and highly recommended. The first assignment will be reviewed. There is no fee. Registration is encouraged so enough materials are available.

Textbooks and assignment packets will **NO LONGER** be available for purchase at the orientations. You may purchase them [ONLINE](http://www.bookstore.hawaii.edu/hcc/home.aspx) from the Honolulu Community College (HonCC) Bookstore, see page 10. Online ordering opens 1.4.2016. The HonCC Bookstore is open Monday to Thursday, from 8:00 AM to 5:30 PM, Fridays 8:00 AM to Noon. Please visit the Bookstore web site for special hours offered at the beginning of each semester.

You will need the assignment packet for the assignment review at the orientation.

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# PACE FAQs (Frequently Asked Questions)

## How do I enroll in PACE?

Register for the individual non-credit PACE workshops. See page 8 for registration information.

## How much does PACE cost?

Each PACE workshop is $25.00. There are 16 workshops for each course. The tuition does **not** include the cost for the assignments packet and textbook(s). See page 10 for information on assignments and textbooks.

## Can I use financial aid?

No. College financial aid can only be used for credit courses. PACE is non-credit.

## Do I have to pay for all the workshops at once?

No, but to ensure that you have a space in each workshop, you may want to pay for the whole course. Payment is required to reserve a space in a workshop. The registration deadline is seven (7) working days before the date of each workshop.

## How do I convert to credit?

You must complete all 16 workshops in a course, including the four capstones workshops, at 70% or better in order to convert to credit. There are two forms to complete, the credit conversion form and the UH system application form, in order to convert to credit. If you are a Hawai'i resident, there is no additional fee. The PACE credit conversion forms are available on the PACE web site: [http://www.honolulu.hawaii.edu/node/359](http://www.honolulu.hawaii.edu/node/359)

## If I miss a workshop, do I need to repeat all the workshops over again?

No. You only need to make-up the workshop you missed.

"The PACE Program is a fun and informative learning program. The workshops make it easy to remember the content."

Colleen Anderson

Mililani Missionary Preschool

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Web site: [www.honolulu.hawaii.edu/pace](http://www.honolulu.hawaii.edu/pace)
Phone: 808-845-9496
E-mail: pacehon@hawaii.edu
### ECED 110 Developmentally Appropriate Practices

<table>
<thead>
<tr>
<th>Date</th>
<th>Workshop</th>
</tr>
</thead>
<tbody>
<tr>
<td>January 14</td>
<td>Orientation 6:00PM to 8:30PM, Thursday</td>
</tr>
</tbody>
</table>
| January 21 | Environment Principles
Learn about the essential elements in an environment for young children, explore how to organize and manage these elements to ensure optimal opportunities for development. |
| January 28 | Infant & Toddler Environments
Explore how to evaluate, design, organize, and manage environments to meet the developmental needs of infants and toddlers. Selection of equipment and materials, and planning for routines are covered. |
| February 4 | Preschool & Primary Environments
Learn about and practice evaluating how safe, healthy, and stimulating the environment is. You will learn about the use of room arrangement, furnishings, equipment, materials, and the daily schedule to support development. |
| February 11| The Learning Environment Capstone
In this capstone you will review the information covered in the unit, present what you learned about the learning environments you studied, turn in your assignment and take the knowledge assessment. |
| February 18| Health
There are a range of health issues and concerns in programs for young children. Learn critical skills of prevention in this workshop. |
| February 25| Safety
Learn about your important role in assuring that children have safe, secure, and stimulating environments in which to learn and develop. |
| March 3    | Nutrition
Explore the powerful associations and connections people and children have with food. Learn to encourage children to try new foods while respecting individual tastes and preferences. |
| March 10   | Health, Safety, and Nutrition Capstone
At this capstone you present your assignment, review the unit, turn in your assignment, and take the knowledge assessment. |
| March 17   | What is Play?
Learn the various stages of play and the theorists whose work help us to understand the importance of play. |
| March 31   | Play and Curriculum
This workshop teaches you the relationship between play in a planned environment and a way to develop curriculum to nurture developmental goals. |
| April 7    | Curriculum Planning
In this workshop you will explore the different curriculum areas, approaches to curriculum, and curriculum planning. |
| April 14   | Play and Curriculum Unit Capstone
At this workshop you will present your developmentally appropriate play-based activity and plan, review the unit, take the knowledge assessment on curriculum, and turn in your assignment. |
| April 21   | Guidance Foundations
At this workshop we explore what kind of world we would most like to live in and the kind of people who would be needed to make that world possible. This enables us to evaluate the long-term effects of the way we guide children. |
| April 28   | Peaceful Conflict Resolution
Come and learn effective strategies to guide young children in the classroom including conflict resolution. |
| May 5      | Guidance Through the Ages
Explore guidance strategies that are nurturing and appropriate for our very youngest, infant and toddlers. |
| May 12     | Relationships & Guidance Capstone
At this workshop you review the major ideas and skills covered in the unit, discuss and hand in your assignment, and take the knowledge assessment for the unit. |

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**Makakilo Baptist Church Preschool**
Located at: 92-611 Makakilo Drive, 96707

- Map on page 12.
- Registration form on page 14.
- Registration information on page 8.
- Registration is due seven (7) working days before the date of the workshop.

Web site: www.honolulu.hawaii.edu/pace
Phone: 808-845-9496
E-mail: pacehon@hawaii.edu

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**Possible Funding Source**

The Department of Labor and Industrial Relations (DLIR) offers Employment & Training Funds (ETF). Participating employers pay half the tuition and DLIR pays the other half. E-mail the PACE office for application forms. Registration is by units only. ETF applications are due two weeks prior to the beginning of the workshop units.
PACE FAQs (Frequently Asked Questions)

What is a capstone workshop?
In order for PACE workshops to convert to community college credit there must be an assessment of student learning. At the capstone workshop you turn in an assignment that you have completed on your own time and take a knowledge assessment which is based on the textbook reading assignment. An average score of 70% is required to pass the capstone. The score is calculated by averaging the total of the written assignment score and the assessment score.

You must complete at least two of the three content workshops before taking the Capstone Workshop.

What if I don’t pass the capstone?
If you do not pass a capstone workshop, you must pay again to attend the workshop and complete the part of the capstone assessment on which you scored under 70%. For example, if you score an 80% on the assignment, but scored a 40% on the assessment, you need only take the assessment portion of the capstone and may use your previous assignment score.

Are there scholarships available for PACE?
PATCH offers reimbursement scholarships. PATCH reimbursement scholarships will reimburse the cost of the PACE workshop tuition once a course is converted to credit. Please go to the PATCH web site for more information:
www.patchhawaii.org or phone 839-1789.
Some employers also help with the cost of PACE. Ask your employer if this is available to you.

How long do I have to complete the course?
PACE Workshops do not expire.

Department of Labor and Industrial Relations (DLIR)
DLIR provides Employment and Training Funds (ETF). When the employer or participant pays for half the tuition, DLIR will pay the other half. Registration is for units (four workshops) and not single workshops. DLIR will pay $50 and the employer pays the other $50 for the unit of workshops. You will need ETF specific course codes from the PACE Office to complete the DLIR ETF forms. Information and application forms can be found at: http://hawaii.gov/labor/etf.

Please e-mail the PACE Office for the ETF information sheet and course codes. The employer and employee must complete the forms. The ETF applications are due two weeks prior to the beginning of the workshop units.

Web site: www.honolulu.hawaii.edu/pace
Phone: 808-845-9496
E-mail: pacehon@hawaii.edu
### ECED 131 Early Childhood Development

<table>
<thead>
<tr>
<th>Date</th>
<th>Workshop Title</th>
</tr>
</thead>
<tbody>
<tr>
<td>January 19</td>
<td>Orientation 5:30PM to 8:00PM, TUESDAY</td>
</tr>
<tr>
<td>January 26</td>
<td>Prenatal &amp; Infant Physical Development</td>
</tr>
<tr>
<td></td>
<td>This workshop covers the milestones of physical development in infancy. You</td>
</tr>
<tr>
<td></td>
<td>will also learn about health practices and behaviors that support healthy</td>
</tr>
<tr>
<td></td>
<td>prenatal development.</td>
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<tr>
<td>February 2</td>
<td>Prenatal &amp; Infant Cognitive Development</td>
</tr>
<tr>
<td></td>
<td>This workshop covers building infants' cognitive abilities and health</td>
</tr>
<tr>
<td></td>
<td>practices that support normal brain development during pregnancy.</td>
</tr>
<tr>
<td>February 9</td>
<td>Prenatal &amp; Infant Social-Emotional Dev.</td>
</tr>
<tr>
<td></td>
<td>The development of trust, attachment, and temperament during infancy are</td>
</tr>
<tr>
<td></td>
<td>covered in this workshop.</td>
</tr>
<tr>
<td>February 16</td>
<td>Prenatal &amp; Infant Development Capstone</td>
</tr>
<tr>
<td></td>
<td>At this capstone workshop you participate in an overview of the unit, share</td>
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<tr>
<td></td>
<td>information about the infant you observed, turn in your assignment, and</td>
</tr>
<tr>
<td></td>
<td>take the knowledge assessment.</td>
</tr>
<tr>
<td>February 23</td>
<td>Toddler Physical Development</td>
</tr>
<tr>
<td></td>
<td>The milestones of toddler development are surveyed in this workshop. Also,</td>
</tr>
<tr>
<td></td>
<td>participants explore how to support and enhance the large and small motor</td>
</tr>
<tr>
<td></td>
<td>development of toddlers.</td>
</tr>
<tr>
<td>March 1</td>
<td>Toddler Cognitive Development</td>
</tr>
<tr>
<td></td>
<td>In this workshop you will learn about the characteristic ways that toddlers</td>
</tr>
<tr>
<td></td>
<td>explore and make sense of the world.</td>
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<tr>
<td>March 8</td>
<td>Toddler Social-Emotional Development</td>
</tr>
<tr>
<td></td>
<td>This workshop explores the struggle for autonomy, attachment to important</td>
</tr>
<tr>
<td>March 15</td>
<td>Toddler Development Capstone</td>
</tr>
<tr>
<td></td>
<td>At this capstone workshop you participate in an overview of the unit and share</td>
</tr>
<tr>
<td></td>
<td>information about the toddler you observed. Also, you turn in your assignment</td>
</tr>
<tr>
<td></td>
<td>and take the knowledge assessment on toddler development.</td>
</tr>
<tr>
<td>March 22</td>
<td>Preschool Physical Development</td>
</tr>
<tr>
<td></td>
<td>The milestones of physical development in preschool-age children are surveyed</td>
</tr>
<tr>
<td></td>
<td>in this workshop. Also, participants explore how to support and enhance the</td>
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<tr>
<td></td>
<td>large and small motor development of preschool-age children.</td>
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<tr>
<td>March 29</td>
<td>Preschool Cognitive Development</td>
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<tr>
<td></td>
<td>This workshop looks at the unique characteristics of preschool-age children's</td>
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<td></td>
<td>cognitive development such as their increasing ability to understand and use</td>
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<td></td>
<td>written language and number systems.</td>
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<tr>
<td>April 5</td>
<td>Preschool Social-Emotional Development</td>
</tr>
<tr>
<td></td>
<td>At this workshop participants learn about the social-emotional challenges of</td>
</tr>
<tr>
<td></td>
<td>the age group and how they can help children meet those challenges.</td>
</tr>
<tr>
<td>April 12</td>
<td>Preschool Development Capstone</td>
</tr>
<tr>
<td></td>
<td>At this capstone workshop you participate in an overview of the unit and share</td>
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<tr>
<td></td>
<td>information about the preschool-age child you observed. Also, you turn in</td>
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<tr>
<td></td>
<td>your assignment, and take the knowledge assessment on preschool-age</td>
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<tr>
<td></td>
<td>development.</td>
</tr>
<tr>
<td>April 19</td>
<td>School-Age Physical Development</td>
</tr>
<tr>
<td></td>
<td>The milestones of school-age physical development are surveyed in this</td>
</tr>
<tr>
<td></td>
<td>workshop. Also, participants explore how to support and enhance the large and</td>
</tr>
<tr>
<td></td>
<td>small motor development of school-age children.</td>
</tr>
<tr>
<td>April 26</td>
<td>School-Age Cognitive Development</td>
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<tr>
<td></td>
<td>By this stage of development a child begins to apply logical thought to</td>
</tr>
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<td></td>
<td>everyday problems. You learn why it is still important to ensure that children</td>
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<td></td>
<td>have the opportunity to try out their ideas through direct manipulation of</td>
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<td></td>
<td>real objects.</td>
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<tr>
<td>May 3</td>
<td>School-Age Social-Emotional Development</td>
</tr>
<tr>
<td></td>
<td>At this workshop participants explore the characteristics of the social and</td>
</tr>
<tr>
<td></td>
<td>emotional development of the young school-age child and learn about some of</td>
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<tr>
<td></td>
<td>the ways adults can lend support to the child's drive to master new things.</td>
</tr>
<tr>
<td>May 10</td>
<td>School-Age Development Capstone</td>
</tr>
<tr>
<td></td>
<td>At this capstone workshop you participate in an overview of the unit and share</td>
</tr>
<tr>
<td></td>
<td>information about the school-age child you observed. Also, you turn in your</td>
</tr>
<tr>
<td></td>
<td>assignment and take the knowledge assessment on school-age development.</td>
</tr>
</tbody>
</table>

### Community Learning Center at Mā’ili

Located at: 87-790 Kulauku Street, 96792

- Map on page 12.
- Registration form on page 15.
- Registration information on page 8.
- Registration is due seven (7) working days before the date of the workshop.

Possible Funding Source

The Department of Labor and Industrial Relations (DLIR) offers Employment & Training Funds (ETF). Participating employers pay half the tuition and DLIR pays the other half. E-mail the PACE office for application forms. Registration is by units only. ETF applications are due two weeks prior to the beginning of the workshop units.

Web site: www.honolulu.hawaii.edu/pace
Phone: 808-845-9496
E-mail: pacehon@hawaii.edu
How to Register

Registration is required for all PACE workshops. Workshops are $25.00 each. There is no cost for the orientation sessions.

Make checks payable to: University of Hawai‘i

If a check is dishonored by the bank, the participant will be assessed $25.00.

The Non-Credit Registration office is located at Honolulu Community College, Building 2, fifth floor, room 507. For registration assistance call 845-9296.

Office hours are Monday to Friday 8:00am to 4:00pm, closed 11:30 to 12:30 daily and on holidays.

To register by mail, a registration form must accompany payment (check or money order,) and mail to:
Non-Credit Registration Office
Honolulu Community College
874 Dillingham Boulevard
Honolulu, Hi 96817-4598

To register by FAX, complete the registration form and FAX to 845-3767. Payment by purchase order only. If you do not receive a confirmation within 7 days, call Non-credit registration at 845-9296.

When paying on-campus in cash, exact change only!

The registration deadline is seven (7) working days before the workshop date. The minimum enrollment of 12 per workshop must be meet by the registration deadline. If you register after the deadline, it is your responsibility to call the PACE office at 845-9496 to verify enrollment and status of the workshop. Your name must be on the attendance sheet to attend the workshop or your attendance will not count towards credit. Please help us avoid cancellations by registering (7) working days before the workshop date. Registration forms may be duplicated and more copies will be available at the orientation session.

Transfer and Refund Policy

To transfer to another workshop or completely withdraw, call the Non-credit Registration Office at least one (1) working day before the workshop, 845-9296. Thereafter, refunds will not be allowed. Cash refunds require eight weeks processing time. Charge card refunds will be credited to your account.

Note: Students registering by purchase order will be billed regardless of non-attendance unless notification of withdrawal is made by the specified refund deadline.

Cancellations

The PACE program reserves the right to cancel a workshop due to insufficient enrollment. Registrants will receive a full refund or may transfer to another workshop. Workshops must have a minimum of twelve (12) participants to run.

Certificate of Professional Development

At the conclusion of a workshop, and if you attend the entire three hours, you will be issued a certificate of participation. Certificates will be distributed at the workshops by the PACE instructor. You may pick up your certificate at the end of the workshop, only if you registered by the registration deadline (seven working days before the workshop).

If you registered after the deadline date, you must indicate on the "certificate follow-up list" that you did not receive a certificate. A certificate will be issued six to eight weeks after the workshop. If you will not be attending more workshops, call the PACE office to have your certificate mailed. Certificates for capstone workshops will be distributed four weeks later at the following capstone, or mailed if it is the last capstone for a course.

Web site: www.honolulu.hawaii.edu/pace
Phone: 808-845-9496
E-mail: pacehon@hawaii.edu
**Attendance**

You must have paid and signed-in on the attendance sheet in order for the workshop to count towards credit. Those who have not paid or do not sign in will be considered absent and will need to register and retake the workshop.

Prompt attendance is important. Participants must be present for the three hours to receive a certificate. A late participant may stay for a workshop, but will not receive a certificate. Tuition will not be refundable.

**Participant Conduct Code**

Academic Integrity

Academic dishonesty cannot be condoned by the University. Such dishonesty includes cheating and plagiarism (examples of which are given below), which violate the Student Conduct Code and may result in expulsion from the University (PACE Workshop).

Cheating includes, but is not limited to:
- giving or receiving unauthorized assistance during an examination;
- obtaining unauthorized information about an examination before it is given;
- using inappropriate or unallowable sources of information during an examination;
- altering the record of any grade;
- altering answers after an examination has been submitted;
- falsifying any official University record; or
- misrepresenting the facts in order to obtain exemptions from course requirements.

Plagiarism includes, but is not limited to:
- submitting, in fulfillment of an academic requirement, any document that has been copied in whole or in part from another individual’s work without attributing that borrowed portion to the individual;
- neglecting to identify as a quotation another’s idea and particular phrasing that was not assimilated into the student’s language and style or paraphrasing a passage so that the reader is misled as to the source; or
- submitting the same written or oral material in more than one course without obtaining authorization from the instructors involved.

**Cell Phone Use**

During class, please turn off cell phones to vibrate or silent. If you have children home alone, you may take the call outside of the classroom. Otherwise, please return all calls during the break. Please do not text message or play cell phone games during the workshop.

"I’d like to thank PACE for helping me step out of my comfort zone. Speaking openly in front of a group of people I don’t know is not a thing I do, but coming to the workshops really helped me overcome that. I’ve also come to realize how valuable working with young children is. Being patient is especially important. There is a lot more out there in children’s lives than we know."

Kemukisa Ia
Ark of Safety Christian Academy, Wai‘anae

Web site: www.honolulu.hawaii.edu/pace
Phone: 808-845-9496
E-mail: pacehon@hawaii.edu

Spring 2016
Textbooks and Assignments

Textbooks and assignment packets are required in order to complete the capstone workshops. They are NO LONGER sold at the orientation. Textbooks may be purchased online or at the Honolulu Community College Bookstore.


You may be able to get used textbooks from an internet site such as Amazon (www.amazon.com) or Barnes & Noble (www.barnesandnoble.com). Textbooks purchased outside the college bookstore may not qualify for tax deductions.

Optional for all courses: PACE Participant Guide (revised) will be available at no cost on the PACE web site in PDF beginning January 4, 2016 at:

[http://www.honolulu.hawaii.edu/node/359](http://www.honolulu.hawaii.edu/node/359)

The PACE Program has a few copies of the ECED 131 *The Young Child* textbooks for participants to borrow at the orientation.

<table>
<thead>
<tr>
<th>Site Course</th>
<th>Textbooks &amp; Assignments</th>
</tr>
</thead>
<tbody>
<tr>
<td>Makakilo ECED 110</td>
<td><em>Who Am I in the Lives of Children</em> (9th edition) / Feeney, et. al. This textbook is available to rent from the HonCC Bookstore web site</td>
</tr>
<tr>
<td>Developmentally Appropriate Practices</td>
<td>(Third Edition, 2009) / Copple (ed.) You may borrow the DAP textbook from the PACE Program (at orientation) with a $20 cash deposit to be returned when the textbook is returned.</td>
</tr>
<tr>
<td>ECED 110 Assignments Packet</td>
<td></td>
</tr>
<tr>
<td>Māʻili ECED 131</td>
<td><em>The Young Child</em> (6th edition) / Wittmer, et. al. This textbook may is available to rent from the HonCC Bookstore web site You may borrow this textbook from the PACE Program (at the orientation only) with a $20 cash deposit to be returned when the textbook is returned.</td>
</tr>
<tr>
<td>ECED 131 Assignments Packet</td>
<td></td>
</tr>
</tbody>
</table>
Convert PACE Workshops To Community College Credit

If you complete all 16 workshops in a PACE course (including capstone workshops), you may be eligible for three (3) Honolulu Community College credits.

To receive credit:

• Prompt attendance is important. **Participants must be present for the three hours to receive a certificate.** A late participant may stay for a workshop, but will not receive a certificate. Tuition will not be refundable.
• You must sign-in on the attendance sheet in order for the workshop to count towards credit. Those who do not sign-in will be considered absent and will need to register and retake the workshop.
• At capstone workshops, you must hand in completed course assignments and take a knowledge assessment. Grades of 70% or better on assignments and assessments are required for credit conversion.
• Grades will not be reflected on your transcript. You will receive just the three course credits (CR)

**PACE workshops do not have to be taken for credit.**

The PACE credit conversion form has been revised. Please use the new revised form to convert to credit. You may download this form from the PACE web site.

"I like the instructors and how they teach us at different workshops. Thank you all for the wonderful knowledge and helping me to be open to others."
Helena Martin
PACT Head Start, Honolulu

Capstone Retakes
To convert a PACE course to credit, you must pass each of the four capstones with a score of 70% or better. Sometimes people don’t succeed the first time. Then they must register, pay the tuition, and attend the capstone again. In some cases, they have done well on one part of the capstone and poorly on the other. If this should happen to you, you need only redo the part on which you earned below 70%. You do not have to repeat the part for which you earned a score of 70% or higher. If you wish to use the knowledge assessment or the assignment score from your prior capstone attempt, inform the instructor conducting the capstone or notify the PACE office, 845-9496.

Capstone Assignment Revisions
The assignment packets have been revised for Spring 2015. If you are making up capstones, you must use the new assignment packets. You may purchase updated assignments at the bookstore or e-mail the PACE Program for the PDF. Do not use assignments packets from the previous years, or credit may not be granted.
Maps

**MAKAKILO BAPTIST CHURCH PRESCHOOL**

92-611 Makakilo Drive, 96707

PACE ECED 110 Developmentally Appropriate Practices
Orientation: January 14, 2016
Thursday nights, 6:00 PM to 9:00 PM
No workshop on March 24th Spring Recess
January 14, 2016 to May 12, 2016

**Are you interested in PACE workshops at your site?**

Facility needs for PACE workshops

- Training space with adult-size tables and chairs for up to 25 participants.
- Screen and projector for slide presentations and instructional videos.
- Parking for up to 25 participants.

Contact the PACE office for more information, 845-9496 or pacehon@hawaii.edu
THE EARLY CHILDHOOD EDUCATION PROGRAM
AT HONOLULU COMMUNITY COLLEGE

THREE CERTIFICATES

Certificate of Competence for CDA
- ECED105 Introduction to Early Childhood Education 3 credits
- ECED110 Developmentally Appropriate Practices 3 credits
- ECED131 Early Childhood Development 3 credits
**Total credits for the Certificate of Competence 9 credits**

Certificate of Competence for Early Childhood Education
*all courses in Certificate of Competence for CDA 9 credits plus:
- ECED140 Guiding Young Children in Group Settings 3 credits
- ECED151 Practicum in Early Childhood Education Seminar: Field Experience I 1 credit
- ECED191V Practicum in Early Childhood Education: Field Experience I 3 credits
**Total credits for the Certificate of Competence 16 credits**

Certificate of Achievement - Preschool
*all courses in Certificates of Competence 16 credits plus:
- ECED215 Healthy Young Children 3 credits
- ECED245 Child, Family, and Community 3 credits
- ECED263 Language and Creative Expression Curriculum 3 credits
- ECED264 Inquiry and Physical Curriculum 3 credits
- ECED296C Preschool Seminar: Field Experience in Early Childhood Education II 2 credits
- ECED296P Preschool Laboratory: Field Experience in Early Childhood Education II 2 credits
**Total credits for the Certificate of Achievement 32 credits**

TWO OPTIONS FOR THE ASSOCIATE DEGREE

Associate in Science Degree in Early Childhood Education

**PRESCHOOL OPTION**
*All courses in the Certificates of Competence and Achievement plus a 3 credit ECED Elective (32 credits + 3 credits = 35 credits)*

**ECED ELECTIVES:** ECED127, ECED150, ECED152, ECED155, ECED156, ECED157, ECED158*, ECED170, ECED220, ECED234, ECED265*, ECED269, ECED270, ECED275

**OR**

**INFANT/TODDLER OPTION**
*All courses in Certificate of Competence for ECE 16 credits plus:
- ECED215 Healthy Young Children 3 credits
- ECED245 Child, Family, and Community 3 credits
- ECED170 Introduction to Working with Infants and Toddlers 3 credits
- ECED263 Language and Creative Expression Curriculum OR
- ECED264 Inquiry and Physical Curriculum 3 credits
- ECED274 Infant-Toddler Environments and Relationships 3 credits
- ECED296B Infant Toddler Seminar: Field Experience in Early Childhood Education II 2 credits
- ECED296I Infant Toddler Laboratory: Field Experience in Early Childhood Education II 2 credits

**Total credits for the Associate in Science Degree 35 credits**

General education requirements at 100 or above = approximately 27 credits, including choice of one elective: ECED158, ECED265, HWST107, HWST231.

*If not taken to fulfill general education requirement, ECED158 or ECED265 may be used as an ECED elective.

Total for Associate in Science Degree in Early Childhood Education = 62 credits. For details, see the HCC online catalog at [www.honolulu.hawaii.edu/catalog/index.html](http://www.honolulu.hawaii.edu/catalog/index.html).

Honolulu Community College Academic Counselors: 847-9834, E-mail: honcouns@hawaii.edu
Keiki O Ka ‘Āina
Workshop Registration Form

Mr. ___ Ms. ___ Name: ____________________________________________________________
Address: _____________________________________________________________ City: ______ Zip: ______
Employer: _____________________________________________________________ Home/cell ph: ______ Work ph: ______
E-mail address: ____________________________________________________________

Check which workshop(s) you are registering for.

<table>
<thead>
<tr>
<th>√</th>
<th>Date</th>
<th>Workshop Title</th>
<th>Course Code</th>
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*Please register by this date to receive a Certificate of Participation at the end of the content workshops.

Total = __________

☐ Registering on a purchase order, number ____________________________

☐ Check enclosed. Make checks payable to: University of Hawai‘i

Mail this registration form with payment to:
Non-credit Registration
Honolulu Community College
874 Dillingham Blvd.
Honolulu, Hawaii  96817-4598

Fax this form, purchase orders only to: 845-3767

Online Registration (credit card/debit)
VISA, MasterCard, Discover
http://pcatt.org/pace/index.php

When paying on-campus in cash, exact change only!
Registration information on page 8.

Web site: www.honolulu.hawaii.edu/pace
Phone: 808-845-9496
E-mail: pacehon@hawaii.edu
Community Learning Center - Mā‘ili
Workshop Registration Form
ECED 131 Early Childhood Development

Mr.   Ms.   Name:________________________________________

Address:______________________________________________________

Employer:_______________________________________________

Day ph:_____________Night ph:_____________

E-mail address:____________________________________________________________________________

Check which workshop(s) you are registering for.

<table>
<thead>
<tr>
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<th>Workshop Title</th>
<th>Course Code</th>
<th>Cost</th>
<th>*Register by:</th>
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PACE
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Phone: 808-845-9496
E-mail: pacehon@hawaii.edu
SAVE THE DATE
HONOLULU COMMUNITY COLLEGE
EARLY CHILDHOOD EDUCATION
ALUMNI & FRIENDS
Annual Mini Conference
March 12, 2016
Saturday, 7:30AM to 12:30PM
Norman W. H. Loui Conference Center
Building 2, Room 201